



SUBLETTE USD 374

Sublette Elementary School Sublette Elementary Parent and Family Engagement Policy 2025-2026

Sublette Elementary believes that family engagement is essential to a student's academic success. We believe that parent/family engagement is the participation of parents and schools in a meaningful two-way communication that ensures that:

- Parents are encouraged to be actively engaged in their child's education.
- Parents have the opportunity to serve on committees and assist in the education decisions for the school or district.

We acknowledge that parents/families have the primary role in supporting their child's education and that good communication is essential to academic success.

Title I, Part A (Title I) of the Every Student Succeed Act (ESSA) provides financial assistance to schools with high numbers or high percentages of children from low-income families to help ensure that all children meet challenging academic standards. Sublette Elementary is a school that receives Title I funds.

Title I funded schools are required to provide a written parent engagement policy that describes how parents can be engaged in their child's education and what parents can expect from the district and schools. With the help of parents from Title I schools, the following are three areas of assurances that the district and Title I schools will support family engagement.

Right to Notifications

The school shall send information to parents in a language and format they can understand regarding their student's progress, teacher qualifications and benefits of Title I funding.

- Each title I school will conduct an Annual Title I Meeting to explain the requirements of Every Student Succeed Act and how the program will benefit the students.
- Ensure that teachers communicate regularly with parents about their child's progress by:

- Providing parent-teacher conferences
 - Two times a year, face-to face conferences at the elementary, middle and high school levels.
 - Sending progress and report cards on a regular basis.
 - Communicating through other media, such as apps, social media, phone calls, emails, and newsletters.
 - Identifying their child's participation in intervention programs such tutoring and Lark Time.
- Ensure each Title I school provides appropriate and timely notification about teacher qualifications and intervention programs
 - Parents have the right to request certificate information for their child's teacher
 - Parents will be notified if their child is not being taught by a state certified at content and grade level teacher for four consecutive weeks or longer

Engagement Opportunities

The schools will assist parents in understanding the state's academic content and achievement standards and requirements of the Title I Program.

- The Title teachers will serve as the Family Engagement Liason.
 - Each Title School has a Site Council which is made up of parents, teachers, the liaison and an administrator. The committee reviews plans to engage parents based on the school's academie needs stated in the KESA School Accreditation Plan.
 - The Title Teachers serve as Engagement Specialists to support the Title I School.
- The district and school will provide opportunities for the parents to increase their understanding of the following:
 - Academic Standards
 - Yearly Open House where the teachers are available to discuss curriculum, grading, and academic expectations.
 - Academic family nights that support different approaches for reading, math or science.
 - Exam information including understanding test scores and passing state and end of course exams.
 - Parenting information on topics that increase family communication skills, dealing with social issues and keeping children safe.
- The district will provide professional development for Title I teachers and staff on collaborating with parents as equal partners.

Decision-Making Opportunities

The district and school will engage parents and encourage participation in decision making through the following:

- Establish a Title I Advisory Committee as part of the Site Council to:
 - Review and update the Family Engagements Policy as needed
 - Review results of the Annual Parent Satisfaction Survey
 - Review district and school Family Engagement event documents to identify and eliminate barriers to effective family engagement.
 - Gather information from parents on how to improve the parent engagement activities
- Conduct an annual evaluation of the family engagement program
 - Survey will be made available in English and Spanish.
- Distribute a school-parent compact
 - Outlines the agreed responsibilities of the school staff, parent, and student for academic success.
- Involve parents in the process of school review and improvement by
 - Provide opportunities for parents to participate in school decision making through Site-based Decision Making Committee as part of Site Council
 - Family Engagement Team
 - District Improvement and Decision Making Committee through Site Council.