

**Sublette USD #374  
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, September 14, 2015 in the boardroom at the Administrative Office 6:30 p.m.

Members Present

Jay Meyer	Martha Rogge	Cornelius Froese
Mike Bultena	Lee Mason	Dave Holloway

Others Present

Rex Bruce, Superintendent; Lynn Myers, Clerk; Monty Marlin, Middle/High School Principal; Connie Myers, Elementary Principal and Risa Stevens, Curriculum Director.

Guests

Marla Webb and Renee Phoenix

**Item #1 Call Meeting to Order /Approve Agenda**

The President called the meeting to order at 6:30 p.m.

Mr. Mason moved, seconded by Mrs. Rogge, to approve the agenda. The motion carried 6-0.

**Item #2 Approve Minutes**

Mr. Bultena moved, seconded by Mr. Froese, to approve the minutes of the August 10, 2015 budget and regular meeting and the August 25, 2015 special meeting. The motion carried 6-0.

**Item #3 Approve Bills and Authorize Payment**

Prior to the meeting, Mrs. Rogge and Mr. Bultena reviewed Purchase Orders and supporting documents presented for payment. Mr. Bultena moved, seconded by Mrs. Rogge, to approve the bills as listed on the List of Warrants dated 08/31/15 and authorize payment. The motion carried 6-0.

**Item #4 Approve Transfers**

Mr. Holloway moved, seconded by Mr. Bultena, to approve the following transfers: \$4,150.76 from Supplemental General to Professional Development; \$48.06 from Supplemental General to Daycare and \$484.57 from General to Summer Food Program. The motion carried 6-0.

**PUBLIC FORUM**

There was no public forum.

## **Reports**

### Centera Bank (Save for America) Marla Webb

Marla Webb of Centera Bank presented the School Savings Program Agreement. Mr. Mason moved, seconded by Mr. Bultena, to approve the agreement. The motion carried 6-0.

### Curriculum

Mrs. Stevens report that the district had received new math and language arts textbooks and they had been implemented into this year's curriculum. She also discussed the college and career readiness standards.

### Principals

Mr. Marlin informed the board that school was off to a good start, junior class magazine sales and ms/hs technology parents' night. He stated that the enrollment at the high school is currently 137 students, which places the district in middle of the 2A classification.

Mrs. Myers reported that the student count at the elementary school is 283, the after school program started today and that school was off to a good start. She introduced Renee Phoenix, first grade teacher. Ms. Phoenix discussed her master in administration project. The project is on starting a PTO in the elementary.

### Activities Director

No report this month.

### SWPRSC/HPEC

Mr. Meyer reported on the SWPRSC Board meeting. Mr. Bultena reported on the HPEC meeting.

### Superintendent:

Mr. Bruce discussed bus driver pay and benefits, the wind generator, board shirts, the KASB fall summit 9/29/15 at SWPRSC and the KASB annual convention in December.

## **Item #5 Executive Session – Non-elected Personnel**

Mr. Holloway moved, seconded by Mr. Bultena, to go into executive session to discuss non-elected personnel, in order protect the privacy interest of an identifiable individual(s), to include Mr. Bruce in executive session, and to reconvene to open session in the boardroom at 8:05 p.m. The motion carried 6-0.

The Board reconvened to open session at 8:05 p.m.

## **Item #6 Salaried Employees Compensation**

Mrs. Holloway moved, seconded by Mrs. Rogge, to raise salaried employee's compensation 2% for the 2015/2016 school year. The motion carried 6-0.

**Item #7 Contract Approval**

Mr. Bultena moved, seconded by Mrs. Rogge, to approve the contract of Joy Jacquart as fulltime substitute at the elementary school. The motion carried 6-0.

**Adjournment**

With no other business to come before the Board, Mr. Holloway moved, seconded by Mr. Froese to adjourn the meeting. The motion carried 6-0.

*NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.*

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*President*

*Clerk*

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