

**Sublette USD #374  
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, July 6, 2015 in the boardroom at the Administrative Office at 6:30 p.m.

Members Present

Jay Meyer	Martha Rogge	Mike Bultena
Dave Holloway	Cornelius Froese	Lee Mason

Others Present

Rex Bruce, Superintendent; Lynn Myers, Clerk; Connie Myers, Elementary Principal and Monty Marlin; Middle/High School Principal.

Guests

Deb Brown

**Item #1 Call Meeting to Order /Approve Agenda**

The President called the meeting to order at 6:30 p.m.

Mr. Holloway moved, seconded by Mr. Bultena, to approve the agenda. The motion carried 6-0.

**Item #2 Election of President & Vice-President**

Mr. Meyer requested nominations for president. Mr. Holloway nominated Mr. Meyer for president. Mr. Bultena seconded the motion. The motion carried 5-0. Mr. Meyer abstained.

Mr. Holloway nominated Mrs. Rogge for vice president. Mr. Bultena seconded the motion. The motion carried 5-0. Mrs. Rogge abstained.

**Item #3 Approve Minutes**

Mr. Bultena moved, seconded by Mrs. Rogge, to approve the minutes of the June 8, 2015 regular meeting and the June 24, 2015 year end meeting. The motion carried 6-0.

**Item #4 Approve Bills and Authorize Payment**

Prior to the meeting, Mrs. Rogge and Mr. Bultena reviewed Purchase Orders and supporting documents presented for payment. Mrs. Rogge moved, seconded by Mr. Bultena, to approve the bills as listed on the List of Warrants dated 06/30/15 and authorize payment. The motion carried 6-0.

**Item #5 Approve Transfers**

Mr. Holloway moved, seconded by Mr. Bultena, to approve the following year end transfers: \$27,575.00 from Supplemental General to At Risk; \$241,006.38 from General Fund to At Risk; \$12,516.72 from Supplemental

General to 4 Year-Old At Risk; \$11,620.84 from General Fund to Daycare; \$42,587.16 from General Fund to Bilingual; \$9,296.34 from General Fund to Small & Rural Schools; \$2,090.84 from General Fund to Migrant; \$5,831.52 from Supplemental General to Professional Development; \$126,642.81 from Supplemental General to Special Education; \$9,465.86 from General Fund to Title I and \$98,653.08 from General Fund to Contingency Reserve. The motion carried 6-0.

### **Item #6 Approve the Consent Agenda**

Mrs. Rogge moved, seconded by Mr. Holloway, to remove item #11 handbooks from the consent agenda and approve the remaining items on the consent agenda. The motion carried 6-0.

### **PUBLIC FORUM**

Mrs. Deb Brown, Haskell County Emergency Management Director, presented the South-Southwest Kansas (Region D) Multi-Hazard, Multi-Jurisdictional Hazard Mitigation Plan.

Mrs. Rogge moved, seconded by Mr. Holloway, to approve the South-Southwest Kansas (Region D) Multi-Hazard, Multi-Jurisdictional Hazard Mitigation Plan. The motion carried 6-0.

### **Item #7 Reports**

#### Curriculum

The Curriculum Committee and SACS do not meet in the summer.

#### Principals

Mrs. Myers gave the elementary school report.

Mr. Marlin gave the middle school/high school report.

#### SWPRSC/HPEC

Mr. Meyer reported on the SWPRSC Board meeting. Mr. Bultena reported on the HPEC meeting.

#### Superintendent:

Mr. Bruce told the board that board packets and pertinent information will be hand delivered beginning in August. He also discussed the 40 million dollar drop in the school district valuation, drop in year end balances and being proactive on continued budget cuts.

Mr. Holloway moved, seconded by Mr. Bultena, to amend the agenda adding item #7a 2015.2016 school start date. The motion carried 6-0.

### **Item #7a 2015.2016 School Start Date**

Mr. Bultena moved, seconded by Mr. Mason, to change the beginning date of the 2015.2016 school year to September 2, 2015. The motion carried 6-0.

**Item #9 Consider Wellness Policy**

Mrs. Rogge moved, seconded by Mr. Holloway, to approve 2015/2016 wellness policy. The motion carried 6-0.

**Item #10 Consider Food Service Agreement**

Mr. Bultena moved, seconded by Mr. Froese, to approve the 2015-2016 school year Food Service Agreement and raise breakfast, lunch and milk prices by 5 cents. The motion carried 6-0.

**Item #11 Appoint HPEC Board Representative and two alternates for 2013/2014**

Mrs. Rogge moved, seconded by Mr. Holloway, to appoint Mr. Bultena as the HPEC Board Representative, and any other available board member as the alternates. The motion carried 6-0.

**Item #12 Appoint Governmental Relations Representative**

Mrs. Rogge moved, seconded by Mr. Mason, to appoint Mr. Bultena as the Governmental Relations Representative. The motion carried 6-0.

**Item #13 Policy Book Updates**

This item was tabled until the August 10, 2015 BOE meeting.

**Item #14 Use of Buses by Non School Groups**

No Action was needed.

**Item #15 Executive Session – Non-elected Personnel**

Mr. Holloway moved, seconded by Mr. Froese, to go into executive session to discuss non-elected personnel, in order to protect the privacy interest of an identifiable individual(s), to include Mr. Bruce, Mr. Marlin and Mrs. Myers in executive session, and to reconvene to open session in the boardroom at 7:45 p.m.

The Board reconvened to open session at 7:45 p.m.

**Item #16 Resignations**

Mrs. Rogge moved, seconded by Mr. Holloway, to accept the resignation of Ruth Phoenix as Elementary School secretary, with thanks for many years of service. The motion carried 6-0.

**Adjournment**

With no other business to come before the Board, Mr. Holloway moved, seconded by Mr. Bultena to adjourn the meeting. The motion carried 6-0.

*NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.*

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*President*

*Clerk*

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