

**Sublette USD #374
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, August 10, 2020 in the boardroom at the Administrative Office at 7:00 p.m.

Members Present

Jay Meyer	Dave Holloway	Cornelius Froese	Cesar Pena
Grant Webber	Charity Ochs-Lathen		

Members Absent - None

Others Present

Rex Bruce, Superintendent; Andrea Cearley, Clerk; Monty Marlin, Middle/High School Principal; Rachel Lee, Elementary Principal; and Sonya Pena, Curriculum Director.

Guests – Marla Webb

Item #1 Call Meeting to Order /Approve Agenda

The President called the meeting to order at 7:10 p.m.

Mr. Webber moved, seconded by Mr. Pena, to approve the agenda with the addition of Item #12a Discuss County Resolution 8-10-20-17. The motion carried 6-0.

Item #2 Approve Minutes

Mr. Pena moved, seconded by Mrs. Ochs-Lathen, to approve the minutes of the July 13, 2020 regular meeting. The motion carried 6-0.

Item #3 Approve Bills and Authorize Payment

Prior to the meeting, Mr. Holloway, Mr. Froese, Mrs. Ochs-Lathen, Mr. Meyer and Mr. Webber reviewed Purchase Orders and supporting documents presented for payment. Mr. Holloway moved, seconded by Mrs. Ochs-Lathen, to approve the bills as listed on the List of Warrants dated 07/31/20 and authorize payment. The motion carried 6-0.

Item #4 Approve Budget Transfers

Mr. Pena moved, seconded by Mr. Froese to approve the following transfers: \$387.93 from Supplemental General to Day Care; \$11,956.05 from General to Professional Development; and \$32,819.69 from General to Special Education. The motion carried 6-0.

PUBLIC FORUM

There was no public forum.

Reports

Curriculum/Accreditation

Mrs. Pena reported she will hold the ESL Praxis prep on August 18th and 20th. She has also been working on the professional development for the in-services coming up before school starts.

Principals

Mr. Marlin presented the updated 2020-2021 Middle/High School Student Handbook along with a COVID-19 Information addendum. Discussion was held on how the fall athletics may look and the school re-opening procedures and guidelines. Last week's enrollment went good. The high school enrollment last year was 127 students and this year we currently have 120 enrolled. The middle school enrollment last year was 70 students and this year we currently have 62 enrolled. Mr. Marlin reported on the numbers out for the fall sports.

Mrs. Lee presented the updated 2020-2021 Elementary Student Handbook including a COVID-19 Operations addition and a detailed grade level adjusted schedule for this school year. The elementary enrollment of 204 currently is down from last year by about 30 students; however, of that 30, 18 have moved and 5 are being home-schooled. Mrs. Lee is planning to have a Parents Meeting on Tuesday, August 11th at 7:00 p.m. to answer some more questions that might have come up since their last meeting.

Activities Director

Mr. Carter was not present. Mr. Marlin gave the activities report.

SWPRSC/HPEC

Mr. Meyer reported on the SWPRSC Board meeting. Mrs. Ochs-Lathen gave the HPEC report.

Superintendent:

Mr. Bruce reported on the SPARK Covid-19 funding which the County has received over \$800,000 to reimburse entities for Covid-19 related expenses. He has turned in \$166,000 for reimbursement.

Item #5 Technology Discussion

Mr. Pena brought up the possibility of needing "hot spots" throughout the town for internet access if the need for distance learning would come up again.

Item #6 Marla Webb/Centera Bank Programs

Mrs. Marla Webb from Centera Bank was present to discuss the Save for America program and a new K-12 financial literacy program sponsored by the Kansas Council for Economic Education that would be similar to the previous Everfi program.

Item #7 Executive Session – Non-Elected Personnel

Mr. Webber moved, seconded by Mr. Pena, to go into executive session to discuss an individual employee's performance and a potential new employee, pursuant to the non-elected personnel exemption under KOMA, to include Mr. Bruce in executive session, and to reconvene to open session at 8:15 p.m. The motion carried 6-0.

The Board reconvened to open session at 8:15 p.m.

Mr. Webber moved, seconded by Mr. Pena, to go into executive session to discuss an individual employee's performance and a potential new employee, pursuant to the non-elected personnel exemption under KOMA, to include Mr. Bruce in executive session, and to reconvene to open session at 8:30 p.m. The motion carried 6-0.

The Board reconvened to open session at 8:30 p.m.

Item #8 Contract Approval

Mr. Webber moved, seconded by Mr. Froese, to accept the contract of Bernie Leverett as High School Science teacher. The motion carried 6-0.

Item #9 Approve Coronavirus Relief Fund Resolution

Mr. Holloway moved, seconded by Mr. Pena, to approve the USD 374 Coronavirus Relief Fund Resolution. The motion carried 6-0.

Item #10 Approve District Offer for Negotiations

Mr. Webber moved, seconded by Mr. Froese, to approve the district offer for Negotiations for the 2020-2021 school year as presented in the negotiation letter dated July 14, 2020. The motion carried 6-0.

Item #11 Guidance for Filling Board Position

Discussion was held on how the Board wanted to proceed with filling the open position. A Letter of Interest from Lee Mason was read to the Board.

Mr. Webber moved, seconded by Mr. Pena, to appoint Lee Mason to fill the open position on the Board of Education of USD #374. The motion carried 6-0.

Item #12 Approve District Re-Opening Plan

Mr. Holloway moved, seconded by Mr. Pena, to require masks to be worn by students and staff at all times when social distancing cannot be maintained. The motion carried 6-0.

Mr. Holloway moved, seconded by Mrs. Ochs-Lathen, to approve the District Re-Opening Plan. The motion carried 6-0.

Item #12a Discuss County Resolution 8-10-20-17

Discussion was held on the County Resolution 8-10-20-17 regarding Covid-19 guidelines.

Item #13 Approve Contingency Reserve Purchase

Mr. Webber moved, seconded by Mr. Froese, to approve paying the Amplify purchase order for 4th – 8th grade new science curriculum in the amount of \$34,066.88 from Contingency Reserve. The motion carried 6-0.

Item #14 Resignation

Mr. Webber moved, seconded by Mr. Pena, to accept the resignation of Andrea Cearley as Board Clerk on or about December 31, 2020 with gratitude for her years of service to the District. The motion carried 6-0.

Adjournment

With no other business to come before the Board, Mr. Holloway moved, seconded by Mr. Webber to adjourn the meeting. The motion carried 6-0.

NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.

President

Clerk

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