

**Sublette USD #374
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, July 10, 2017 in the boardroom at the Administrative Office at 7:00 p.m.

Members Present

Jay Meyer	Martha Rogge	Mike Bultena	Lee Mason
Dave Holloway	Cornelius Froese	Grant Webber	

Members Absent - None

Others Present

Rex Bruce, Superintendent; Andrea Cearley, Clerk; Rachel Lee, Elementary Principal; and Monty Marlin, Middle/High School Principal.

Item #1 Call Meeting to Order /Approve Agenda

The President called the meeting to order at 7:00 p.m.

Mr. Bultena moved, seconded by Mr. Holloway, to approve the agenda with the addition of Item #16 Contract Approval. The motion carried 7-0.

Item #2 Election of President & Vice-President

Mrs. Rogge requested nominations for president and vice-president. Mr. Holloway nominated Mrs. Rogge for president. Mr. Bultena seconded the motion. The motion carried 6-0, Mrs. Rogge abstained. Mrs. Rogge nominated Mr. Bultena for vice-president. Mr. Mason seconded the motion. The motion carried 6-0, Mr. Bultena abstained.

Item #3 Approve Minutes

Mr. Bultena moved, seconded by Mr. Meyer, to approve the minutes of the June 12, 2017 regular meeting and the June 27, 2017 year end meeting. The motion carried 7-0.

Item #4 Approve Bills and Authorize Payment

Prior to the meeting, Mrs. Rogge, Mr. Bultena and Mr. Mason reviewed Purchase Orders and supporting documents presented for payment. Mr. Bultena moved, seconded by Mr. Webber, to approve the bills as listed on the List of Warrants dated 06/30/17 and authorize payment. The motion carried 7-0.

Item #5 Approve the Consent Agenda

Mr. Holloway moved, seconded by Mr. Meyer, to approve the Consent Agenda with the exception of #4 and #11 to be discussed separately. The motion carried 7-0.

Consent Agenda #4 - Mr. Mason moved, seconded by Mr. Webber, to set the Board meeting time for the months of November through April for 6:30 p.m. and for the months of May through October for 7:00 p.m. The motion carried 7-0.

Consent Agenda #11 – Mr. Mason moved, seconded by Mr. Meyer, to approve the Elementary and High School Faculty and Student Handbooks as presented. The motion carried 7-0.

PUBLIC FORUM

There was no public forum.

REPORTS

Curriculum

No Curriculum report.

Principals

Mrs. Lee reported on a successful Summer School with about 60 students attending and how the migrant grant they received helped with the extra workers needed. She has applied for a couple of grants this summer, one being for some new preschool playground equipment. The PTO group is looking into some possible projects for the elementary.

Mr. Marlin had no additional middle school/high school report, other than the discussion of the High School athletic handbook.

SWPRSC/HPEC

Mr. Meyer reported on the SWPRSC Board meeting. Mr. Bultena reported on the HPEC meeting.

Superintendent:

Mr. Bruce reported the Virtual school will begin this year with possibly offering classes for adults 19 years and older also. He discussed a new Capital Outlay Resolution which would allow us to pay utility bills and insurance with capital outlay funds after a 40 day waiting period. The proper protocol for going to the Sublette Schools Foundation for assistance in funding was discussed. He reported that we did not qualify for the Fresh Fruit and Vegetables grant for this school year. Our new vocational agriculture teacher and Mr. Bruce have gone through the shop and found numerous old tools and broken/unused equipment that they would like to put up for auction at a later date.

Item #6 Report on Cash Balances

Mr. Bruce reported on the Cash Balances as of June 30, 2017.

Item #7 Consider Wellness Policy

Mr. Mason moved, seconded by Mr. Holloway, to approve the 2017-2018 Wellness Policy. The motion carried 7-0.

Item #8 Consider Food Service Agreement

Mr. Bultena moved, seconded by Mr. Mason, to approve the 2017-2018 school year Food Service Agreement and the increase of lunch prices by 10 cents. The motion carried 7-0.

Item #9 Appoint HPEC Board Representative and two alternates for 2017-2018

Mr. Mason moved, seconded by Mr. Webber, to appoint Mr. Bultena as the HPEC Board Representative, and Mr. Meyer as the 1st alternate and Mr. Holloway as the 2nd alternate. The motion carried 7-0.

Item #10 Appoint Governmental Relations Representative

Mr. Meyer moved, seconded by Mr. Bultena, to appoint Mr. Webber as the Governmental Relations Representative. The motion carried 7-0.

Item #11 Appoint Delegate for the KASB Annual Conference

Mr. Mason moved, seconded by Mr. Froese, to appoint Mr. Bultena as the Delegate for the KASB Annual Conference. The motion carried 7-0.

Item #12 Appoint Two (2) Board Negotiators

Mr. Holloway moved, seconded by Mr. Bultena, to appoint Mr. Meyer and Mrs. Rogge as the two Board Negotiators. The motion carried 7-0.

Item #13 Supplemental Contract Approval

Mr. Meyer moved, seconded by Mr. Mason, to approve the supplemental contracts of Kristy Blair as Middle School Assistant Volleyball coach and Andy Short as High School Assistant Boys Basketball coach. The motion carried 7-0.

Item #14 Elementary Request for Sublette Schools Foundation

Mr. Bultena moved, seconded by Mr. Holloway, to approve the request of Mrs. Lee/Elementary Principal for funding assistance from the Sublette Schools Foundation for preschool playground equipment. The motion carried 7-0.

Item #15 Approve Classified Contract Amounts

Mr. Meyer moved, seconded by Mr. Mason, to approve the classified contract amounts as presented. The motion carried 7-0.

Item #16 Contract Approval

Mr. Bultena moved, seconded by Mr. Webber, to approve the contract of Kristy Blair as Kindergarten para and Sheri Sjeklocha as Library para. The motion carried 7-0.

Adjournment

With no other business to come before the Board, Mr. Holloway moved, seconded by Mr. Bultena to adjourn the meeting. The motion carried 7-0.

NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.

President

Clerk

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