

Sublette USD #374

Official Minutes

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, July 10, 2023, at 7:00 p.m.

Members Present:	Cesar Peña	Pete Dyck	Cornelius Froese	Cody Forester
Members Absent:	Shyree Wiswell	Grant Webber	Lee Mason	

Others Present: Rex Richardson, Superintendent; Charity Ochs-Lathen, Clerk; Bobby Murphy, MS/HS Principal; and Lyle Befort, Activities Director

Guests: Kelly Linn, Janie Welsh, and Nick Leon

Item #1 Call Meeting to Order /Approve Agenda

The President called the meeting to order at 7:05 p.m. Mr. Dyck moved, seconded by Mr. Forester, to approve the agenda. The motion carried 4-0.

Item #2 Approve Minutes

Mr. Forester moved, seconded by Mr. Dyck, to approve the minutes of the June 12, 2023 Meeting. The motion carried 4-0.

Item #3 Treasurer's Report

Prior to the meeting, Mr. Dyck, Mr. Peña, Mr. Froese, and Mr. Forester reviewed Purchase Orders and supporting documents presented for payment. Mr. Dyck moved, seconded by Mr. Forster, to pay the bills as presented. The motion carried 4-0.

Item #4 Communications

There were no communication items to present.

Reports

Curriculum

Mrs. Peña was not present, but she relayed to Mr. Murphy that she had nothing to report.

Principals

Mr. Murphy reported the Jr. class would be having a mud volleyball fundraising tournament on July 22nd. District enrollment will be Tuesday and Wednesday, August 8th and 9th, at the Elementary School. Cassie Davis will be on site offering sports physicals for \$25. Mrs. Holmes and Mrs. Berg will be attending an ELA conference. Mrs. Murphy, Ms. Meyer, and Mrs. Peña will be attending a CTE Conference. Ms. Chloe Simmons will be Student Counseling from August-September.

Mrs. Lee was not present, so there was no report.

Activities Director

Mr. Befort reported that All Sports Conditioning will begin July 17 at 7:30 p.m. Floor waxing will begin soon. There are approximately 20 kids participating in summer weights. There are still 5 dates available for Game Buyout Sponsors.

SWPRSC- Mr. Peña reported that they gave a 3% raise to all employees. Summer Workshops have been well attended.

HPEC- Mr. Webber was not present to report.

PUBLIC FORUM

There was no public forum.

Item #5 Approve Final Transfers/ Carryover Balance Sheet

Mr. Richardson went over the final transfers since they changed from the last meeting. Mr. Forester moved, seconded by Mr. Froese, to approve the transfers as presented. The motion carried 4-0.

Item #6 Publication of District Budget

Mr. Richardson explained that he allowed for enough room in the budget and that if there are changes, the need to republish should not be necessary. Mr. Dyck moved, seconded by Mr. Froese, to approve the budget to be published as presented. The motion carried 4-0.

Item #7 COVID Safe Return Policy

The Board was presented with the COVID Safe Return Policy. After reading over the policy, Mr. Forester moved, seconded by Mr. Dyck, to implement the policy. The motion carried 4-0.

Item #8 Splash Pad Contract

Kelly Linn informed the Board that they have received a grant for over \$100K toward the construction of the Splash Pad. Once the project begins, it will take approximately two months to construct. The City will assume all costs of maintenance with a beginning amount of \$10K available from Rotary. Discussions around hours of operation and water availability, grounds maintenance, etc. Because there were a couple of minor changes, Mr. Peña made a motion asking no decision be made until Mr. Richardson, Mr. Hoerman, and other representatives involved in the project have a chance to meet face to face to discuss concerns and all get on the same page. Mr. Dyck seconded the motion. It carried 4-0.

Item #9 Handbooks

Mr. Murphy presented the Board with costs associated with supplies for consumable classes such as FACS, Ag, and Art. Mr. Murphy stated that costs for these classes were being reviewed to determine whether or not fees should be assessed for these classes. He stated we were one of the very few districts not assessing fees. Mr. Forester suggested maybe individuals or businesses give monetary gifts toward these classes, kind of like businesses do the buyout of games. There were suggestions of students giving to the community if their family was unable to pay for the fee. The hope is not to discourage a student from taking a certain class due to the fee. It was proposed that there be a \$20 fee for Ag, \$15 for Art, and \$10 for FACS. Mr. Forester moved, seconded by Mr. Froese, to assess these fees for the 2023-2024 School Year and add this to the MS/HS Handbook. The motion carried 4-0.

Item #10 Executive Session- Non-Elected Personnel

Mr. Dyck moved, seconded by Mr. Forester, to go into Executive Session for five minutes. The motion carried 4-0.

Item #11 Personnel

Mr. Forester moved, seconded by Mr. Froese, to hire Graciela Lozano as a 9-month, full-time custodian. The motion carried 4-0.

Item #12 Superintendent's Report

Mr. Richardson informed the Board the Back-to-School picnic will be at the City Park on Saturday, August 22, at 7:00 p.m. Burgers and hot dogs will be served.

With no other business to discuss, Mr. Forester moved, seconded by Mr. Dyck, to adjourn the meeting. The motion carried 4-0.

NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.

President

Clerk

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