

**Sublette USD #374
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, June 8, 2020 at 7:00 p.m. via ZOOM meeting.

Members Present

Dave Holloway	Cesar Pena	Cornelius Froese	Jay Meyer
Mike Bultena	Charity Ochs-Lathen		

Members Absent

Grant Webber

Others Present

Rex Bruce, Superintendent; Andrea Cearley, Clerk; Monty Marlin, Middle/High School Principal; Rachel Lee, Elementary Principal; Sonya Pena, Curriculum Director; and Lance Carter, Activities Director.

Guests – Paul Trigg, Bernie Leverett, Paula Leverett, Linda Keeney, Tracie Burcham, Mary McMullen, Ellen Marlin and Sally Bruce.

Item #1 Call Meeting to Order /Approve Agenda

The President called the meeting to order at 7:00 p.m.

Mr. Pena moved, seconded by Mr. Froese, to approve the agenda with the addition of Item #4a Technology Discussion. The motion carried 6-0.

Item #2 Approve Minutes

Mr. Meyer moved, seconded by Mrs. Ochs-Lathen, to approve the minutes of the May 11, 2020 regular meeting. The motion carried 6-0.

Item #3 Approve Bills and Authorize Payment

Prior to the meeting, Mr. Holloway reviewed Purchase Orders and supporting documents presented for payment. Mr. Holloway moved, seconded by Mr. Froese, to approve the bills as listed on the List of Warrants dated 05/31/20 and authorize payment. The motion carried 6-0.

Item #4 Approve Transfers

Mr. Pena moved, seconded by Mr. Meyer, to approve the following transfers: \$57,103.27 from Supplemental General to At Risk; \$5,230.06 from General to 4-Year-Old At Risk; \$7,332.72 from Supplemental General to Day Care; \$13,741.33 from Supplemental General to Bilingual; \$58,839.31 from General to Special Education; and \$7,034.32 from General to Vocational Fund. The motion carried 6-0.

PUBLIC FORUM

There was no public forum.

Reports

Curriculum

Mrs. Pena reported that she had attended 4 days of Adaptive Schools training with 10 other teachers under the direction of Dr. Kelly Gillespie combined with the Montezuma and Cimarron schools. Mrs. Lee and she plan to clean out the science supplies in the elementary basement this week.

Principals

Mrs. Lee reported the Grab & Go lunch numbers are down a little. The district will send out text caster reminders to the public to remind them of the free lunches for children 0 to 18. The 4-Year-Old At Risk Grant was approved. Mrs. McMullen, Mrs. Marlin and Mrs. Lee distributed the 6th grade yard signs to all the students promoting onto middle school. The elementary staff and student handbooks have not been updated yet as they are waiting on information from the Education Commissioner Randy Watson. Mrs. Lee and Mrs. Pena attended a virtual workshop on distance learning where they received lots of good information.

Mr. Marlin reported Education Commissioner Randy Watson is starting a task force on distance learning for this fall. Mrs. Holloway and Mr. Fowler put together a scholarship awards video which is posted on our website – usd374.org. Mr. Marlin announced the High School Graduation would be July 25th, and he would have more information regarding graduation to discuss at the July Board of Education meeting. Tentative plans are set for 8th grade promotion to be held at the start of the next school year, possibly August 25th or 26th. He would also like to find a time for the 6th grade students to visit the middle school. Currently there are no plans in place for Prom, but he plans to visit with the Jr. Class sponsors again soon. All of the Chromebooks were collected following the on-line continuous learning, and only a few were damaged.

Activities Director

Mr. Carter reported that summer weights started last week with two sessions in the morning and one in the evening. Each session can hold about 20 students, and they currently have 40-50 participating with four coaches helping.

SWPRSC/HPEC

Mr. Meyer reported on the SWPRSC Board meeting held via ZOOM. Mr. Bultena reported on the HPEC Board meeting also held via ZOOM, and he stated they had added another associate director.

Superintendent

Mr. Bruce asked the Board whether they would like to continue with the ZOOM meetings or go back to a live meeting for the upcoming end-of-year meeting and the July board meeting. No decision was made. Mr. Bruce reported that the Migrant funding for next school year will be cut about 50%. He has a meeting planned for tomorrow with the principals and Mrs. Pena. Discussion was held again on bullying, and he would really like to try and enforce our “No Tolerance” policy on bullying this next school year. Mrs. Cearley announced the

educators who received their 25-year Certificates of Service and thanked them all for their 25+ years of service to our district and the many students' lives whom they have touched! The following employees were recognized: Rex Bruce, Sally Bruce, Tracie Burcham, Kit Griffin, Bernie Leverett, Ellen Marlin, Monty Marlin, Mary McMullen and Paul Trigg.

Item #4a Technology Discussion

Regarding technology, Mr. Bruce would like to start by visiting with the staff and through SAC meetings to see what they would like to use. Mr. Pena and a couple of other board members will be on a task force to discuss the future use of technology in our classrooms.

Item #5 Select Board Members to Present Diplomas

Mr. Froese and Mr. Meyer volunteered to present the diplomas at High School Graduation on July 25, 2020 at 4:00 p.m.

Item #6 Non-Elected Personnel Executive Session

Mr. Holloway moved, seconded by Mrs. Ochs-Lathen, to amend the agenda and delete Item #6 Non-Elected Personnel Executive Session. The motion carried 6-0.

Item #7 Contract Approval

Mr. Meyer moved, seconded by Mr. Pena, to approve the contract of Elizabeth Ochoa as Food Service Director. The motion carried 6-0.

Mr. Pena moved, seconded by Mr. Froese, to approve the contract of Brenda Wilcox as pre-school para. The motion carried 6-0.

Item #8 Miscellaneous

- a. Special End of Year Meeting will be Monday, June 29, 2020 at 12:00 p.m. via ZOOM.

Adjournment

With no other business to come before the Board, Mr. Holloway moved, seconded by Mr. Meyer, to adjourn the meeting. The motion carried 6-0.

NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.