

**Sublette USD #374
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, June 12, 2017 in the boardroom at the Administrative Office at 6:30 p.m.

Members Present

Jay Meyer	Cornelius Froese	Martha Rogge
Mike Bultena	Dave Holloway	Lee Mason

Members Absent

Grant Webber

Others Present

Rex Bruce, Superintendent; Andrea Cearley, Clerk; and Monty Marlin, Middle/High School Principal.

Item #1 Call Meeting to Order /Approve Agenda

The President called the meeting to order at 6:33 p.m.

Mr. Holloway moved, seconded by Mr. Froese, to approve the agenda with the addition of Item #8b Meeting Time Change. The motion carried 6-0.

Item #2 Approve Minutes

Mr. Bultena moved, seconded by Mr. Mason, to approve the minutes of the May 1, 2017 regular meeting. The motion carried 6-0.

Item #3 Approve Bills and Authorize Payment

Prior to the meeting, Mr. Mason, Mr. Froese and Mr. Bultena reviewed Purchase Orders and supporting documents presented for payment. Mr. Mason moved, seconded by Mr. Bultena, to approve the bills as listed on the List of Warrants dated 05/31/17 and authorize payment. The motion carried 6-0.

Item #4 Approve Transfers

Mr. Holloway moved, seconded by Mr. Mason, to approve the following transfers: \$53,236.18 from General to At Risk; \$5,036.15 from General to 4 Year Old At Risk; \$3,192.46 from Supplemental General to Daycare; \$5,637.53 from General to Bilingual; \$8,366.64 from General to Food Service; \$2,251.96 from Supplemental General to Professional Development; \$53,797.41 from General to Special Education; and \$1,135.51 from General to Vocational Fund. The motion carried 6-0.

PUBLIC FORUM

There was no public forum.

Reports

Curriculum

No report.

Principals

Mr. Marlin discussed changes to the Student and Faculty Handbooks for the 2017-2018 school year.

Mrs. Lee was out of town.

Activities Director

No report.

SWPRSC/HPEC

Mr. Meyer was unable to attend the SWPRSC Board meeting. Mr. Bultena reported on the HPEC meeting.

Superintendent

Mr. Bruce reported that the school finance plan was passed and hopefully we should see a small increase in funding. He is looking at our budget and waiting on the remaining summer payrolls and expenditures to be made to see where we are at for next year.

Item #5 Memorandum of Understanding Approval

Mrs. Rogge moved, seconded by Mr. Mason, to approve the Memorandum of Understanding between USD 374 and the Haskell County Sheriff Department, Haskell County Court and Haskell County Attorney Lynn Koehn. The motion carried 6-0.

Item #6 Executive Session – Non-Elected Personnel

Mr. Mason moved, seconded by Mrs. Rogge, to go into executive session to discuss non-elected personnel, in order to protect the privacy interest of an identifiable individual(s), to include Mr. Bruce and Mr. Marlin in executive session, and to reconvene to open session in the boardroom at 7:15 p.m. The motion carried 6-0.

The Board reconvened to open session at 7:15 p.m.

Item #7 Contract Approval

Mrs. Rogge moved, seconded by Mr. Froese, to approve the contract of Ms. Victoria Fuller as Food Service Manager/Director for the 2017-2018 school year. The motion carried 6-0.

Mr. Mason moved, seconded by Mr. Bultena, to approve the supplemental contracts of Ross Coomes as MS/HS Assistant Wrestling and High School Assistant Football coach; and Matthew Lambert as Middle School Assistant Track coach. The motion carried 6-0.

Item #8 Miscellaneous

a. Special Year End Meeting will be Tuesday, June 27, 2017 at 12:00 p.m.

b. Meeting Time Change

Mr. Mason moved, seconded by Mr. Holloway, to change the July Board of Education meeting time to 7:00 p.m. The motion carried 6-0.

Adjournment

With no other business to come before the Board, Mr. Holloway moved, seconded by Mr. Bultena, to adjourn the meeting. The motion carried 6-0.

NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.

President

Clerk

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