

**Sublette USD #374
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, June 12, 2023, at 7:00 p.m.

Members Present:

Pete Dyck	Cornelius Froese	Cody Forester	Cesar Pena
Grant Webber	Shyree Wiswell		

Members Absent: Lee Mason

Others Present:

Rex Richardson, Superintendent; Charity Ochs-Lathen, Clerk; Lyle Befort, Activities Director; Sonya Pena, Curriculum Director; Rachel Lee, Elementary Principal; Bobby Murphy, High School Principal.

Guests:

Kelly Linn, Jacob Friesen, Janie Welsh, Nick Leon

Item #1 Call Meeting to Order /Approve Agenda

The President called the meeting to order at 7:00 p.m.

Mr. Dyck moved, seconded by Mr. Froese, to approve the agenda. The motion carried 5-0.

Item #2 Approve Minutes

Mr. Pena moved, seconded by Mrs. Wiswell, to approve the minutes of the May 17, 2023, regular meeting. The motion carried 5-0.

Item #3 Treasure's Report- Approve Transfers

Prior to the meeting, Mr. Froese, Mr. Dyck, Mr. Forester, Mr. Pena, Mrs. Wiswell reviewed Purchase Orders and supporting documents presented for payment as listed on the List of Warrants dated 5/31/2023 and the following transfers: \$50,893.68 from General Fund to At Risk; \$4,129.44 from General to Day Care; \$16,001.69 from General Fund to Bilingual, \$21,749.87 from General to Food Service, \$2,572.37 from General to Vocational Fund and \$104.24 from General to Special Education and \$1,272.30 from General to Small Rural Schools. Mr. Forester moved, seconded by Mr. Dyck, to approve payments and transfers. The motion carried 5-0.

Item #4 Communications

There were no communications.

Reports:

Principals:

Mr. Murphy reported that state assessments, honor roll, and grade cards were completed. He stated they were looking to relocate the flip folder of senior pictures. He also informed the Board that Centennial Fest went well, and summer basketball was underway and also going well.

Mrs. Lee informed the Board that over 140 kids were taking advantage of the free lunch through Summer Foods. Summer School was Tuesday-Thursday and would finish the last week in June. She also stated that report cards were complete and sent out.

Mrs. Pena stated she had begun working on next year's curriculum. She stated they would be using a tiered system for intervention. Tier I- all students, Tier II- At Risk, Tier III- High Risk.

Mr. Weber entered the meeting at 7:07 p.m.

Mr. Befort reported that Summer Weights has started and has good participation. He stated that the floors would be redone beginning in July. He also informed the Board that many games have been bought out. 1 Football, 1 Volleyball, and 3 Basketball games were still available.

SWPRSC- There was not a quorum.

HPEC- Mr. Webber was not present for meeting.

PUBLIC FORUM

Kelly Linn presented proposed changes to the Community Splash Pad project outlining the new expectations of USD 374. The Board said they would review and get back to Rotary.

Item #5 KASB Policy Updates

Mr. Pena Moved, seconded by Mr. Dyck, to adopt as presented the December 2020 Policy Updates. The motion carried 6-0.

Item #6 KASB Policy Updates

Mr. Webber moved, seconded by Froese to adopt as presented the June 2023 Policy Updates, but tabling the JDCC portion of the policy. The motion carried 6-0.

Item #7 DARE Training Conference

Deputy Groth will be attending the DARE Conference in Las Vegas in July. He will fly out of Denver. The Board authorized payment for flight, hotel, registration, and per diem for food. Mr. Pena moved Mr. Froese seconded. The motion carried 6-0.

Item #8 Bank Signatures High School Activity

Mr. Forester moved, seconded by Mr. Pena, to remove Mike Lower from account #266108 and add Karen Snovelle. The motion carried 6-0.

Item #9 SWPRSC Board Representative

Mr. Pena informed the Board he would like to step down from his position on their Board. He stated if no other member of USD 374 Board would be willing to serve, he would continue to do so.

Item #10 Building Needs and State Assessments Review

The Board was presented with the updated plan. Mr. Richardson asked that they read over it and it will be presented for adoption at the July meeting. Goals were set in accordance with the KESA Plan.

Item #11 Boards Budget Needs Assessment

The Board was presented with the Boards Budget Needs Assessment. Mr. Richardson asked that they read over it and it will be presented for adoption at the July meeting.

Item #12 2023-2024 COVID Safe Return Policy

The Board was presented with the 2023-2024 COVID Safe Return Policy. Mr. Richardson asked that they read over it and it will be presented for adoption at the July meeting.

Item #13 2023-2024 Student Handbooks

The Board was given handbooks for the Elementary Teacher, Para and Students, Middle School/ High School Faculty/ Staff and Student and a Daycare handbook. Mr. Murphy also asked the Board their thoughts on charging fees for classes that used perishable items along with a technology fee. Mr. Pena requested cost sheets for those classes to discuss and review at a future Board Meeting.

Item #14 Ratify the Negotiated Agreement

The faculty presented a \$1,000 increase on the base. This will increase payroll by \$40,000 annually. They also agreed to movement in steps and columns. This will increase payroll by \$19,000 annually. They agreed to pay Supplemental Contracts based on the 2021-2022 Base. This will increase payroll by \$12,010 annually. They also asked the Board for an increased payout from \$10/ day to \$25/ day for unused sick days upon retirement. A calendar committee was established. It was agreed a penalty would be paid for late resignations and ESOL payments will go to teachers with the endorsement.

Item #15 June Transfer Meeting

The auditor will be in district on June 21st. In looking at June 26th or June 27th for the transfer meeting, the Board decided on the 27th at noon.

Item #16 Executive Session- Non Elected Personnel

Mr Froese moved, seconded by Mr. Dyck to go into Executive Session for 20 minutes, to include Mr. Richardson, Mr. Murpy and Mr. Befort. The motion carried 6-0. Mr. Murphy and Mr. Befort left Executive Session at 8:15p.m. The Board reconvened at 8:25p.m. Mr. Dyck moved, seconded by Mr. Webber to return to Executive Session for 10 minutes. The motion carried 6-0. At 8:37p.m. The Board came out of Executive Session. Mr. Dyck moved, seconded by Mr. Froese to make a return to Executive Session for another 10 minutes. The reconvened and again returned to Executive Session for five minutes, with Mr. Froese making the motion and Mrs. Wiswell seconding. The motion carried 6-0. At 8:53p.m., The Board reconvened. Mr. Forester moved, seconded by Mr. Dyck to make a final return to Executive Session for five minutes. The motion carried. The Board reconvened at 8:58p.m.

Item #17 Personnel Employment

Mr. Dyck moved, seconded by Mr. Webber to hire Elle Blankenship as elementary para. Mr. Dyck moved, seconded by Mr. Webber to hire John Escobar as Pre-K para. The motion carried 6-0. Mr. Forester moved, seconded by Mrs. Wiswell to grant a \$1,000 raise to Mr. Richardson. The motion carried 6-0. Mr. Dyck moved, seconded by Mr. Froese to grant a \$1,000 raise to salaried classified employees. The motion carried 6-0. Mr. Pena moved, seconded by Mrs. Wiswell to give Steps plus movement to certified staff. The motion carried 6-0. Mr. Forester moved, seconded by Mr. Froese to hire Becki Wright as fifth and sixth grade ELA teacher. The motion carried 6-0. Mr. Webber moved, seconded by Mrs. Wiswell to hire Terry Phoenix as ½ time second grade teacher. The motion carried 6-0. Mr. Forester moved, seconded by Mr. Dyck to approve Supplemental Contracts that were presented. Mr. Forester moved, seconded by Mrs. Wiswell to allow Mr. Richardson to be the Superintendent on record for Rolla Schools for the 2023-2024 School Year. The motion carried 6-0.

The motion carried 6-0. Mr. Forester moved, seconded by Mr. Webber to accept the resignation of Megan Isaac, elementary para.

Superintendent Report

Mr. Richardson reported the Legislation approved pay for Board of Education Members. This matter will need to be discussed and decided at the July board meeting.

With no other business to discuss, Mr. Forester moved, seconded by Mr. Froese. The motion carried 6-0.

NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.

President

Clerk

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