

**Sublette USD #374
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, May 02, 2022 at 7pm.

Members Present:

Cody Forester	Cesar Pena	Lee Mason
Cornelius Froese	Grant Webber	Pete Dyck

Members Absent: None

Others Present:

Rex Bruce, Superintendent; Charity Ochs-Lathen, Clerk; Bobby Murphy, MS/HS Principal; Rachel Lee, Elementary Principal; Sonya Pena, Curriculum Director; Lyle Befort, Activities Director

Guests: None

Item #1 Call Meeting to Order /Approve Agenda

The President called the meeting to order at 7:00 p.m.

Mr. Mason moved, seconded by Mr. Forester to approve the agenda. The motion carried 5-0.

Item #2 Approve Minutes

Mr. Forester moved, seconded by Mr. Dyck, to approve the minutes of the April 11, 2022 Meeting. The motion carried 5-0.

Item #3 Approve Bills and Authorize Payment

Prior to the meeting, Mr. Froese, Mr. Mason, Mr. Dyck, Mr. Forester and Mr. Pena reviewed Purchase Orders and supporting documents presented for payment. Mr. Froese moved, seconded by Mr. Mason, to approve the bills as listed on the List of Warrants dated 04/30/22 and authorize payment. The motion carried 5-0.

Item #4 Approve Budget Transfers

Mr. Dyck moved, seconded by Mr. Mason, to approve the following transfers: \$58,302.31 from General Fund to At Risk; \$5,547.86 from General to 4-Year-Old At Risk; \$4,566.54 from General to Daycare; \$12,385.94 from General to Bilingual; \$4,869.03 from General to Small Rural Schools; and \$4,105.69 from General to Vocational Fund. The motion carried 5-0.

Public Forum

There was no public forum.

Reports

Curriculum:

Mrs. Pena reported that we will be hosting other schools to inform them of our intervention practices. Some schools do not yet have social/emotional development intervention implemented. We have ours established, which has put us a little ahead of the curve and ready to help other districts implement their plan. She also reported that she is staying with only the necessities and really watching price when ordering curriculum.

Principals:

Mr. Murphy reported that it was Teacher Appreciation week and that the buildings were doing something with the teachers every day. State testing is complete. He stated that they need to do some tweaking to the HS Schedule next year to better accommodate testing. He said the MS was good. Looking to try and move state assessments next year to the end of march instead of the beginning of April to avoid conflict with Spring Sports and Activities. MLO did their last blood drive and it was very productive. Sublette hosted MS High Plains League Art Contest in which many of our students medaled. MS Promotions and awards night with be Tuesday, May 17. HS State band and choir was April 30 in Wichita. Many 1 ratings, a few 2 ratings and one 3 rating. FFA Ag Competition was Monday, May 2nd. Working on pre-enrollment with the MS/HS. May 10 was the 7th and 8th grade parent meetings. HS County Relays HPLMS track will be May 3. HPLMS Music May 11 and HPLHS Regional Track May 13th.

Mr. Webber entered the meeting at 7:20pm.

Mrs. Lee reported that pre enrollment resulted in 23 Pre-K and 21 Kindergarten Students. Elementary Art Show will be Tuesday May 3rd. Countdown to Summer Talent Show for students and teacher will return this year. Each day will have a different theme. Field Day Friday will be May 6. Satanta Day Fun Run on the 21st will have Mrs. Lee taking some 4-6 grade students who would like to participate. State testing is complete and went well. Summer School will not be in June but rather a jump start program to take place in August.

Mr. Befort reported there will be 14 teams for the May 3rd HSCO Relay meet for MS. Golf is going well. Baseball is 8-6 and Softball is 9-5.

SWPRSC- Mr. Pena reported the meeting went well. They spoke to him about how to support the district when looking to fill positions. Mention of possible ITV type situations as an alternative if no in person options available.

HPEC- Mr. Webber was not able to make it to the meeting.

Superintendent- Mr. Bruce reported on general standings of big expense items in the district. He stated DV Douglass will come out and assess the overall condition of the roof and give an idea about how long to expect the roof to last before needing to be replaced. He gave the schedule of rotation of new uniforms within district and approximate prices. He also had Bob McMullen prepare a report on buses and the rotation schedule for them and other district vehicles. The district will be needing a new van in the next couple of years. There are looking to be lucrative incentives for purchasing clean energy buses and may be something the district will need to take a look into.

Item #5 ESSER III Fund Discussion

Discussion to solidify how to spend ESSER III funds. It was agreed that funds would be used to continue to support the salary of the Business/ Technology Instructor and to include bonuses for all staff members as well as continue to fund summer school and after school.

Item #6 KASB Membership/ Legal Assistance Fund Discussion/ Action

Mr. Mason moved seconded by Mr. Froese to renew KASB Legal Assistance Fund and Annual Membership. The motion carried 6-0.

Item #7 Executive Session- Non Elected Personnel

Mr. Dyck moved, seconded by Mr. Mason to go into Executive Session for 30 minutes to include Mr. Bruce, Mrs. Lee and Mr. Murphy. The board reconvened at 8:03pm. Mr. Forester moved, seconded by Mr. Mason to go back into Executive Session for 5 more minutes. The Board reconvened at 8:38pm.

Item #8 Contract Approvals

Mr. Webber moved, seconded by Mr. Mason to approve the contract for Kieara Stokes. The motion carried 6-0. Mr. Mason moved, seconded by Mr. Dyck to approve all certified employees. The motion carried 6-0. Mr. Froese moved, seconded by Mr. Forester to approve all classified employees. The motion carried 6-0. Mr. Webber moved, seconded by Mr. Dyck to approve all supplemental contracts. The motion carried 6-0.

Item #9 Resignations

Mr. Mason moved, Seconded by Mr. Webber to approve the resignations of Roberto DeLeon, Angelita DeLeon and Tina Guenther for their years of service to the district. The motion carried 6-0

Item #10 Miscellaneous- Special End of Year Meeting

Mr. Bruce informed The Board Mr. Matthew Medill will be in District to go over end of year procedures to get everything in place to close out the end of fiscal year 2021-2022.

Adjourn

With no other business to attend to, Mr. Mason moved, seconded by Mr. Dyck to adjourn the meeting. The motion carried 6-0.

NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.