

**Sublette USD #374  
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, April 10, 2023, at 6:30 p.m.

**Members Present:**

Pete Dyck  
Grant Webber

Cornelius Froese  
Lee Mason

Cesar Pena  
Shyree Wiswell

Cody Forester

**Members Absent - None**

**Others Present:**

Rex Richardson, Superintendent; Charity Ochs-Lathen, Clerk; Rachel Lee, Elementary Principal; Sonya Pena, Curriculum Director; Bobby Murphy, Principal; Lyle Befort, Activities Director

**Guests:**

Sara Koehn, Janie Welsh, Tina Stoppel, Nick Leon, Kelly Davis-Linn

**Item #1 Call Meeting to Order /Approve Agenda**

The President called the meeting to order at 6:31 p.m.

Mr. Mason moved, seconded by Mr. Dyck, to approve the agenda. The motion carried 6-0.

**Item #2 Approve Minutes**

Mr. Forester moved, seconded by Mr. Froese, to approve the minutes of the March 6, 2023 meeting. The motion carried 6-0.

**Item #3 Treasurer's Report/ Approve Transfers**

Prior to the meeting, Mrs. Wiswell, Mr. Froese, Mr. Dyck, Mr. Pena, Mr. Forester, and Mr. Mason reviewed Purchase Orders and supporting documents presented for payment, as listed on the List of Warrants dated 3/31/23. \$51,400.85 from General Fund to At Risk, \$4,740.63 from General Fund to Daycare, \$15,968.82 from General Fund to Bilingual, \$28,174.30 from General Fund to Food Service, \$2,996.48 from General Fund to Vocational, \$76,958.65 from General Fund to Special Education, and \$8,298.81 from General Fund to Small Rural Schools. Mr. Forester moved, seconded by Mr. Mason to, to approve the bills and transfers and authorize payment. The motion carried 6-0.

Mr. Webber entered the meeting at 6:31 p.m.

**Item #4 Reports**

**Principals**

Mr. Befort reported for Mr. Murphy, who came to the meeting later. Damon Parker, from the Jones Project, spoke with students about mental health and suicide awareness. The State Science Fair resulted in Sublette Middle School having three State Champions, five runner-up's, and two 3rd-place finishes. Mrs. Holmes hosted a parent meeting about the opportunity for HS students to travel to Europe next summer with EF Tours. 14 Students have enrolled for the trip. Prom is April 15, 2023. Regional Music resulted in 49 students earning their way to State Music on April 29, 2023. Three HS Band students performed at Regionals. Two earned a 1 rating, and one earned a 2 rating. FFA will have the Chapter Banquet on April 14<sup>th</sup>. They will also be hosting the District Banquet on April 17, 2023. They will be taking two teams to State CDEs in Manhattan from April 30 to May 2, 2023. MS Promotion will be Tuesday, May 16<sup>th</sup> at 7:00 p.m. Baccalaureate will be in the HS Auditorium Wednesday, May 10<sup>th</sup>, 2023. HS Graduation will be on Saturday, May 13, at 4:00 p.m.

Mrs. Lee reported she is currently working on a \$500,000 grant. It will be used for security-related equipment and upgrades. A micro-grant for \$100,000 is also available. The Music program for grades 4-6, Pre-K and Kinder enrollment, Field Day Art Show, and musical are all coming up. Kinder graduation and Sixth Grade promotion will be in the HS Gym.

#### **Curriculum**

Mrs. Pena is working on an Ag grant with Ms. Meyers for tools. She is also currently working on streamline testing and state assessments.

#### **Activities Director**

Winter Sports Awards night went well. Spring sports are in full swing. Softball is currently 4-0 and Baseball is 3-1. MS and HS Track had their first meets on March 28<sup>th</sup>.

#### **SWPRSC**

They are currently looking to hire an assistant. Director

#### **HPEC**

There was nothing to report on this.

### **PUBLIC FORUM**

Mr. Leon, Mrs. Davis Linn, Mrs. Welsh, Mrs. Stoppel, and Ms. Koehn updated the Board on the plans for the Community Splash Pad.

#### **Item #5 KASB Policy Updates**

Mr. Richardson suggested the Board adopt the changes as presented. Mr. Webber moved, and Mr. Froese seconded. The motion carried 7-0.

#### **Item #6 Capital Outlay and Long-Range Projects**

Mr. Richardson presented the Board with a list of maintenance and other purchases that will need to be made in the next couple of years. He informed the Board they would need to be assessed and determined in what order to be done, based on importance.

#### **Item #7 E-Walkthrough Updates**

Mrs. Lee gave a slideshow on the process involved in doing the E-Walkthroughs and the evaluations of teachers and support staff. She explained the forms and choices used and expressed that she feels the forms are a good tool for streamlining the evaluation process.

#### **Item #8 Executive Session – Non-Elected Personnel**

Mr. Webber moved, seconded by Mr. Mason, to go into executive session for 20 minutes to include Mr. Richardson. The motion carried 7-0. The Board reconvened to open session at 8:40 p.m. The Board entered back into Executive Session for 15 minutes to also include Bobby Murphy and Lyle Befort. Cody Forester moved, and Lee Mason seconded. The motion carried 7-0. The Board returned to open session at 8:56 p.m. Mr. Dyck moved, seconded by Mr. Forester, to return to Executive Session for 10 minutes. At 9:07 p.m., the board returned again to open session. Mr. Mason moved, seconded by Mr. Dyck, to again return to Executive Session for 10 minutes. The motion carried 7-0. The Board reconvened at 9:18 p.m. Mr. Forester moved, and Mr. Mason seconded to make a final return to Executive Session for 10 minutes. The motion carried 7-0. The Board reconvened to open session at 9:29 p.m.

**Item #9 Personnel Employment**

Mr. Webber moved, seconded by Mr. Froese, to hire Alex White, Caleb Pack, and Kasey Wellmann for summer maintenance. Mr. Forester moved, seconded by Mr. Dyck, to hire Gary Page for Elementary PE. The motion carried 7-0. Mr. Webber moved, seconded by Mr. Mason, to hire Ardon Zanghi as head Jr. High Football Coach. The motion carried 7-0. Mr. Mason moved, seconded by Mr. Forester, to terminate Dr. Le from head HS Track. The motion carried 7-0. Mr. Forester moved, seconded by Mr. Froese, to terminate Rosa Valles from Food Service.

**Item #10 Superintendent Report**

Mr. Richardson had nothing to report.

**Adjournment**

With no other business to come before the Board, Mr. Froese moved, seconded by Mr. Forester, to Adjourn. The motion carried 7-0.

*NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.*