

**Sublette USD #374
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, March 9, 2020 in the boardroom at the Administrative Office at 6:30 p.m.

Members Present

Mike Bultena	Jay Meyer	Dave Holloway	Cornelius Froese
Cesar Pena	Charity Ochs-Lathen		

Members Absent

Grant Webber

Others Present

Rex Bruce, Superintendent; Andrea Cearley, Clerk; Monty Marlin, Middle/High School Principal; Rachel Lee, Elementary Principal; and Sonya Pena, Curriculum Director.

Guests – Ashley Winger, Alexis Spanier, Carla Guerrero, Camry Matteson, Tabitha Ferrell, Aubrey Roths, Brad Wright, Landree Forester, Maddie Sherwood, Lexi Wright, Daniel Saenz, Jennifer Sherwood, Becki Wright, Lana Forester, Cy Greeson and Whitney Greeson.

Item #1 Call Meeting to Order /Approve Agenda

The President called the meeting to order at 6:30 p.m.

Mr. Holloway moved, seconded by Mr. Pena, to approve the agenda. The motion carried 6-0.

Item #2 Approve Minutes

Mr. Meyer moved, seconded by Mrs. Ochs-Lathen, to approve the minutes of the February 10, 2020 regular meeting. The motion carried 6-0.

Item #3 Approve Bills and Authorize Payment

Prior to the meeting, Mr. Bultena, Mr. Holloway, Mr. Froese, Mr. Meyer, Mrs. Ochs-Lathen and Mr. Pena reviewed Purchase Orders and supporting documents presented for payment. Mr. Holloway moved, seconded by Mr. Froese, to approve the bills as listed on the List of Warrants dated 02/28/20 and authorize payment. The motion carried 6-0.

Item #4 Approve Transfers

Mr. Meyer moved, seconded by Mr. Pena, to approve the following transfers: \$58,225.63 from General to At Risk; \$5,230.06 from General to 4-Year-Old At Risk; \$4,932.16 from Supplemental General to Daycare; \$14,259.27 from General to Bilingual; \$14,130.48 from General to Food Service; \$2,523.65 from General to Professional Development; \$51.75 from General to Special Education; and \$7,031.58 from General to Vocational Fund. The motion carried 6-0.

PUBLIC FORUM

Mrs. Ferrell and Mrs. Roths were present along with their Science Fair students who attended the Regional Science Fair March 7th in Liberal and qualified for the State Science Fair in Wichita. Lexi Wright, Maddie Sherwood, Landree Forester, Brad Wright, Daniel Saenz and Cy Greeson gave a brief presentation on their projects.

Reports

Curriculum

Mrs. Pena reported that the LINK Conference in Los Angeles was cancelled due to the Coronavirus. March 23rd will be an In-Service day following Spring Break. She reported Lindsay Fitzgerald, school nurse, has worked on the health standards with Kason Siemens at the high school.

Principals

Mrs. Lee reported the elementary students took 22 projects to the Regional Science Fair at SCCC last Saturday and 7 students qualified to advance to the State Science Fair in Wichita on March 27th. Wednesday, March 11th, the elementary will hold a “Wash Your Hands” experiment sponsored by the Haskell County Extension Office.

Mr. Marlin reported 14 students with 10 projects qualified for the State Science Fair on March 27th in Wichita; our Scholar’s Bowl team are the 2A State Champions!!; Middle School Quiz Bowl team placed 3rd at League last week; February 26th was League Music where the majority of our choir and band students received I ratings; Middle School Geography Bee winner, Keaton Mason, qualified for State on March 27th in Abilene, but unfortunately it has been cancelled; High School students took a field trip to Lakin to listen to a former pro basketball player who gave a motivational message on substance abuse; the middle school Topeka trip is planned for March 24th and 25th pending cancellation due to Coronavirus; FFA, KAYs, MLO and FCA have tentatively scheduled a community work day for Fri., April 3rd; and Mr. Marlin handed out information to the Board on ACT testing results from the 2019 graduating class.

Activities Director

Mr. Marlin gave the report for Mr. Carter who was at a coaches meeting. He reported on the current number of students who are out for the spring sports of track, baseball, softball and golf.

SWPRSC/HPEC

Mr. Meyer reported on the SWPRSC Board meeting. Mr. Bultena reported on the HPEC meeting.

Superintendent:

Mr. Bruce shared with the board that his report was good from his last visit to MD Anderson in Houston. He reported he is planning on attending some job fairs at OSU and OU trying to look for new teachers and promoting the advantages of working for our school district. Mrs. Lee, Mr. Marlin, Bob McMullen, Lindsay Fitzgerald and Mr. Bruce all attended a county-wide meeting/discussion about the Coronavirus on March 6th.

Emergency management and the County Health Department are very well prepared as to how they will respond if and when the Coronavirus comes to the county.

Item #5 Executive Session – Non-Elected Personnel

Mr. Bultena moved, seconded by Mr. Pena, to go into executive session to discuss an individual employee's performance and a potential employee pursuant to non-elected personnel exception under KOMA, to include Mr. Marlin and Mr. Bruce in executive session, and the open meeting will resume in the boardroom at 7:42 p.m. The motion carried 6-0.

The Board reconvened to open session at 7:42 p.m.

Mr. Bultena moved, seconded by Mr. Pena, to go into executive session to discuss an individual employee's performance and a potential employee pursuant to non-elected personnel exception under KOMA, to include Mr. Marlin and Mr. Bruce in executive session, and the open meeting will resume in the boardroom at 7:55 p.m. The motion carried 6-0.

The Board reconvened to open session at 7:55 p.m.

Mr. Bultena moved, seconded by Mr. Pena, to go into executive session to discuss an individual employee's performance and a potential employee pursuant to non-elected personnel exception under KOMA, to include Mr. Marlin and Mr. Bruce in executive session, and the open meeting will resume in the boardroom at 8:15 p.m. The motion carried 6-0.

The Board reconvened to open session at 8:15 p.m.

Mr. Bultena moved, seconded by Mr. Pena, to go into executive session to discuss an individual employee's performance and a potential employee pursuant to non-elected personnel exception under KOMA, to include Mr. Marlin and Mr. Bruce in executive session, and the open meeting will resume in the boardroom at 8:20 p.m. The motion carried 6-0.

The Board reconvened to open session at 8:20 p.m.

Mr. Bultena moved, seconded by Mr. Pena, to go into executive session to discuss an individual employee's performance and a potential employee pursuant to non-elected personnel exception under KOMA, to include Mr. Marlin and Mr. Bruce in executive session, and the open meeting will resume in the boardroom at 8:30 p.m. The motion carried 6-0.

The Board reconvened to open session at 8:30 p.m.

Item #6 Resignations

Mr. Meyer moved, seconded by Mr. Froese, to accept the resignation and retirement of Bernie Leverett as High School Science teacher with gratitude for 20 years of service to USD #374. The motion carried 6-0.

Mr. Pena moved, seconded by Mr. Holloway, to accept the resignation of Will Johnson as Vo-Ag teacher and FFA sponsor with gratitude for starting our FFA program. The motion carried 6-0.

Mrs. Ochs-Lathen moved, seconded by Mr. Meyer, to accept the resignation of Jennifer Bultena as MS/HS Art teacher. The motion carried 5-0 with Mr. Bultena abstaining.

Item #7 Contract Approval

Mr. Pena moved, seconded by Mr. Froese, to approve the contract of Elizabeth Meyer as Vo-Ag teacher and her supplemental contract as FFA sponsor. The motion carried 6-0.

Mr. Holloway moved, seconded by Mr. Pena, to approve the contract of Katelynne Davis as Elementary Art teacher. The motion carried 6-0.

Mrs. Ochs-Lathen moved, seconded by Mr. Meyer, to approve the contract of Brandy Leon as 3rd Grade teacher. The motion carried 6-0.

Adjournment

With no other business to come before the Board, Mr. Holloway moved, seconded by Mr. Pena, to adjourn the meeting. The motion carried 6-0.

NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.

President

Clerk

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