

**Sublette USD #374
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, March 5, 2018 in the boardroom at the Administrative Office at 6:30 p.m.

Members Present

Martha Rogge	Jay Meyer	Lee Mason	Mike Bultena
Dave Holloway	Cornelius Froese	Grant Webber	

Others Present

Rex Bruce, Superintendent; Andrea Cearley, Clerk; Monty Marlin, Middle/High School Principal; Rachel Lee, Elementary Principal; and Risa Stevens, Curriculum Director.

Guests - None

Item #1 Call Meeting to Order /Approve Agenda

The President called the meeting to order at 6:35 p.m.

Mr. Bultena moved, seconded by Mr. Webber, to approve the agenda with the addition of Item #4a Consider 2018/2019 School Calendar. The motion carried 7-0.

Item #2 Approve Minutes

Mr. Holloway moved, seconded by Mr. Froese, to approve the minutes of the February 12, 2018 regular meeting. The motion carried 7-0.

Item #3 Approve Bills and Authorize Payment

Prior to the meeting, Mr. Bultena, Mr. Holloway and Mr. Mason reviewed Purchase Orders and supporting documents presented for payment. Mr. Holloway moved, seconded by Mr. Bultena, to approve the bills as listed on the List of Warrants dated 02/28/18 and authorize payment. The motion carried 7-0.

Item #4 Approve Transfers

Mr. Bultena moved, seconded by Mr. Webber, to approve the following transfers: \$57,407.11 from General to At Risk; \$5,165.28 from General to 4-Year-Old At Risk; \$3,798.55 from Supplemental General to Daycare; \$10,541.74 from General to Bilingual; \$15,130.61 from General to Food Service; \$2,517.09 from Supplemental General to Professional Development; \$53.69 from General to Special Education; and \$1,739.64 from General to Vocational Fund. The motion carried 7-0.

PUBLIC FORUM

Mrs. Rogge reported that Ruth Phoenix came through her recent surgery well. She will have more procedures to follow. Mrs. Rogge received correspondence from Kerry Kuplic, Assistant Professor of Vocal Music at Dodge City Community College, commending Mrs. Paula Leverett for her outstanding leadership and organizational abilities at the League Music Festival we hosted February 21st.

Reports

Curriculum

Mrs. Stevens reported the elementary and middle school math curriculum will be up for renewal soon. They will look at the options in the fall and vote in the spring. Reading/ELA curriculum will come up for renewal the following year. Science/Social Studies committee is working on their on-line curriculum. Mrs. Stevens passed out the USD 374 Foundational Structures sheet with some KESA/accreditation information. Our OVT (Outside Validation Team) visit is set for April 30. It will include a focus group meeting which we need to have at least one board of education member in attendance. The various SAC and site council meetings are scheduled for this week.

Principals

Mr. Marlin reported the MS Scholars Bowl team are League Champions; Ellie Bultena competed at the State Spelling Bee and will also compete at the State Geography Bee in Abilene on April 6; the annual MS trip to Topeka will be after Spring Break; Feb. 23rd Beth Popejoy with the KBI met with Sublette and Satanta parents; Feb. 21st we hosted the HS League Music Festival - thank you to Mrs. Leverett, Mr. Roths and Ms. Fuller; FFA report – Kansas State Vo Ag teachers and students visited recently; and Mr. Johnson's team placed first at a welding competition in Garden City recently. Mr. Marlin and the Board expressed their sincere thanks to Karen Gesling for agreeing to finish the school year in the high school math classroom.

Mrs. Lee reported the elementary had a fun week celebrating Dr. Seuss's birthday last week. They recently held a fundraiser for the Leukemia Foundation as a service project. She also reported that 16 students qualified at the Regional Science Fair in Liberal last Saturday and will advance to the State Science Fair in Wichita on April 6. The PTO group held a fundraiser – "Kiss the Goat" – with the proceeds going to the Jeremy McVey hospital fund. There will also be a fundraiser meal on March 11th at the Copeland Jr. High for the McVeys.

Activities Director

Mr. Marlin gave the report for Mr. Carter who was at a league coaches meeting. He reported the spring sports of baseball, softball and track have started.

SWPRSC/HPEC

Mrs. Rogge reported on the SWPRSC Board meeting. Mr. Bultena was unable to attend the HPEC meeting.

Superintendent:

Mr. Bruce reported that on March 19th at 7:30 p.m. at the High School Auditorium there will be a demonstration/presentation of what our schools have in place for school safety. Bids are in and they are ready to finalize the purchase of a shop air quality system for the high school. Our Section 125 plan with American Fidelity was discussed as well as the possibility of using a health savings plan because of the rising cost of our current health insurance provider.

Item #4a Consider 2018/2019 School Calendar

Mr. Bultena moved, seconded by Mr. Mason, to approve the 2018/2019 school calendar as presented. The motion carried 7-0.

Item #5 Executive Session – Matters relating to the safety of the school

Mrs. Rogge moved, seconded by Mr. Webber, to go into executive session to discuss visitor entry and resource officer location pursuant to the exception under KOMA for school security matters to ensure the security of the school, its buildings and/or its systems is not jeopardized, to include Mr. Bruce, Mrs. Lee and Mr. Marlin in executive session, and the open meeting will resume in the board room at 8:15 p.m. The motion carried 7-0.

The Board reconvened to open session at 8:15 p.m.

Mrs. Rogge moved, seconded by Mr. Bultena, to go into executive session to discuss visitor entry and resource officer location pursuant to the exception under KOMA for school security matters to ensure the security of the school, its buildings and/or its systems is not jeopardized, to include Mr. Bruce, Mrs. Lee and Mr. Marlin in executive session, and the open meeting will resume in the board room at 8:30 p.m. The motion carried 7-0.

The Board reconvened to open session at 8:30 p.m.

Item #6 Executive Session – Non-Elected Personnel

Mr. Rogge moved, seconded by Mr. Webber, to go into executive session to discuss an individual employee's performance and a potential employee pursuant to non-elected personnel exception under KOMA, to include Mr. Bruce in executive session, and the open meeting will resume in the boardroom at 9:00 p.m. The motion carried 7-0.

The Board reconvened to open session at 9:00 p.m.

Item #7 Administrative Contracts - Superintendent

Mr. Meyer moved, seconded by Mr. Froese, to extend the contract of Rex Bruce, Superintendent of Schools by one year to June 30, 2021. The motion carried 7-0.

Item #8 Contract Approval

Mr. Holloway moved, seconded by Mr. Webber, to approve the contract of Amber Garetson as high school math teacher. The motion carried 7-0.

Item #9 Resignations

Mr. Bultena moved, seconded by Mr. Froese, to accept the resignation of Dalaney (Little) Kelling as Day Care provider, effective March 8, 2018. The motion carried 7-0.

Mr. Holloway moved, seconded by Mr. Bultena, to accept the resignation of Risa Leonard Stevens as Curriculum Director at the end of the 2017/2018 school year with gratitude for 24 years of service. The motion carried 7-0.

Mr. Meyer moved, seconded by Mr. Bultena, to accept the resignation of Gwen Simmons as MS Math teacher/Quiz Bowl coach at the end of the 2017/2018 school year with gratitude for 33 years of service. The motion carried 7-0.

Adjournment

With no other business to come before the Board, Mr. Holloway moved, seconded by Mr. Bultena, to adjourn the meeting. The motion carried 7-0.

NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.

President

Clerk

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