

**Sublette USD #374  
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, February 13, 2023 in the boardroom at the Administrative Office at 6:30 p.m.

**Members Present:**

Cody Forester	Cornelius Froese	Shyree Wiswell
Grant Webber	Cesar Pena	Pete Dyck     Lee Mason

**No Members Absent**

**Others Present:**

Rex Richardson, Superintendent; Charity Ochs-Lathen, Clerk; Rachel Lee, Elementary Principal; Bobby Murphy, High School Principal; Lyle Befort, Activities Director.

**Guests:**

Sterling Hall, Tregan Parr, Caylee Good, Aiden Cervantes, Traci Parr

**Item #1 Call Meeting to Order /Approve Agenda**

The President called the meeting to order at 6:30 p.m.

Mr. Webber moved, seconded by Mr. Mason, to approve the agenda. The motion carried 7-0.

**Item #2 Approve Minutes**

Mr. Forester moved, seconded by Mr. Webber, to approve the minutes, with change from Mr. Pena, from the January 9, 2023 Board Meeting. The motion carried 7-0.

**Item #3 Treasure's Report- Approve Transfers**

Prior to the meeting, Mr. Froese, Mr. Dyck, Mr. Forester, Mr. Pena, Mr. Mason, Mr. Webber and Mrs. Wiswell reviewed Purchase Orders and supporting documents presented for payment as listed on the List of Warrants dated 1/31/2023 and the following transfers: \$51,279.31 from General Fund to At Risk; \$6,075.98 from General to Day Care; \$18,407.15 from General Fund to Bilingual, 1,008.41 from General to Vocational Fund and \$33,891.96 from General to Special Education. Mr. Dyck moved, seconded by Mr. Froese to approve payments and transfers. The motion carried 7-0.

**Item #4 Communications**

The Board received Thank You notes from the family of Mrs. Ruth Phoenix, Mrs. Paula Leverett, Mrs. Michelle Avritt, and Mrs. Renee Phoenix.

**Item #5 Reports**

**Principals:** Mr Murphy reported to the Board that Prom will include a dinner this year. Tregan Parr, Aiden Cervantes and Caylee Good spoke to the Board stating they had done several fund raisers to pay for Prom. They presented all the Board Members with invitations to the dinner. Mr. Murphy handed out his Strategic Plan. He also reported on all the events of the past several weeks, including: Winter Formal, Haskell Co. Spelling Bee, Site Council Meeting, HPL Math Competition, Homecoming and Pep Rally, Poetry Contest, NHS Induction, and Job Fair. Upcoming events include Parent Teacher Conferences and Sublette hosting the Leadership Conference.

Mrs. Lee stated the DARE Program has begun. It will be every Monday for the next 10 weeks. She will also use that time to incorporate Social Emotional Development. She also informed the Board of many events including: Spelling Bee and ELA Contest Submissions. Upcoming events include Science Fair and the mini cheer clinic.

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**Curriculum:** Mr. Murphy presented for Mrs. Pena as she was helping with Scholar's Bowl and was unable to attend. Mr. Murphy reported that Grades 3-8 and Grade 10 have completed the Predictive Interim Assessments. Paras also completed two days of training. February 22 will host an In-service with Margo from the SWPRSC.

**Activities:** Mr. Befort reported that the MS Basketball has ended and this is the last week for regular season of HS Basketball. The boys are currently sitting in 6<sup>th</sup> place. Spring Sports will begin February 27<sup>th</sup>. HPL has adopted to add a new event, Tubor Jav to Track and Field.

**SWPRSC-** Mr. Pena stated the SWPRSC had no new business to report.

**HPEC-** Mr Webber stated the concentration of HPEC is currently on education recruitment and retention. There was nothing else new to report.

**Item #6 KASB December 2022 Policy Book Updates-** The Board was given this segment of the KASB Policy Book updates in the January meeting for a first read. After having time to look over the changes proposed by KASB. Mr. Richardson suggested we approve all proposed changes, with the exception of the last one. Mr. Pena moved, Seconded by Mr. Mason to approve changes as suggested. The motion carried 7-0.

### **Item #7 Bike Across Kansas**

Bike Across Kansas had originally requested use of our facilities during a stop on their route. However, they have changed their route a bit and will no longer need use of our facilities.

### **Item #8 Public School Foundation**

Mr. Sterling Hall gave his annual report for the Foundation. They had their annual meeting on January 26<sup>th</sup>. All Board Members were present. All current officers were re-elected. Mr. Hall stated they established 10 New Memorial funds and that the Foundation is in good financial standing, with the Diversion Fund being one of their largest funds.

### **Item #9 Gate Buyout**

Mr. Murphy provided the Board with a handout showing what the current game buyouts include and the price for each level. He stated that business are already reaching out for next year's games. He just wanted to know if there were any suggestions for next year, to please let him know.

### **Item #10 Bowling**

Mr. Pena informed the Board that he attended a recent bowling meet at Thunder Strikes Bowling Alley. He stated that attendance high and it was a good time. He talked with Steve Schneider about his ideas and thoughts on how he would like to see some way of getting bowling into our school. It is considered a Fall Sport and follows the athletic calendar accordingly. However, he did admit that there didn't seem to be too many kids that would be interested at this time.

### **Item #11 Elementary Doors**

The Board received estimates from two different businesses to replace a set of doors and install another set. The replacement set will go on the NW side of the school where the PreK and Kindergarten kids come and go from the playground. The additional set of doors will go on the NE Side, which is the main entrance of the Grade School. They will be interior doors, creating a vestibule entrance. Mr. Pena moved, followed by Mr. Froese to go with the estimate from Kinney Glass. The motion carried 7-0.

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#### **Item #12 Classified Evaluations**

Mr. Richardson provided the Board with a proposed form to use on evaluation of Classified Personnel. After discussion, Mr. Richardson asked to table the matter until the March Board meeting. Mr. Forester moved, Seconded by Mr. Webber to table the item. The motion carried 7-0.

#### **Item #13 June 2022 KASB Policy Updates**

The Board received the documents for the June 2022 Policy Updates. Mr. Richardson asked them to vote to table the approval of updates until the March meeting to allow plenty of time to read. Mr. Mason moved, Seconded by Mr. Forester to table the item. The motion carried 7-0.

#### **Item #14 School Calendar**

The Board was presented with two different calendar options for the 2023-2024 school year. All faculty and staff were presented with the same calendars and asked to vote on which they would like. The selected Calendar 1. Mr. Webber moved, Seconded by Mr. Froese to approve Calendar #1. The motion carried 7-0.

#### **Item #15 Executive Session- Negotiations**

Mr. Mason moved, Seconded by Mr. Dyck to go into Executive Session for 10 minutes, to include Mr. Richardson. The motion carried 7-0. The Board reconvened at 8:13p.m. Mr. Forester moved, seconded by Mr. Mason to return to Executive Session for another 10 minutes. The motion carried 7-0. The Board reconvened at 8:24p.m. Mr. Forester moved, seconded by Mr. Webber to again return to Executive Session for five minutes. The Board reconvened at 8:29p.m. Mr. Forester moved, seconded by Mr. Mason to make a final return to Executive Session for another five minutes. The motion carried 7-0. The Board reconvened at 8:35p.m.

#### **Item #16 Executive Session- Non- Elected Personnel**

Mr. Froese moved, seconded by Mr. Weber to go into Executive Session for 20 minutes, to include Mrs. Lee and Mr. Richardson. The motion carried 7-0. The Board reconvened at 8:59p.m. and Mrs. Lee left the meeting. Mr. Froese moved, seconded by Mr. Dyck to return to Executive Session to include Mr. Murphy and Mr. Richardson. The motion carried 7-0. Mr. Befort was asked to join Executive Session at 9:08p.m. Mr. Befort left Executive Session at 9:24p.m. The Board reconvened at 9:31p.m.. Mr. Forester moved, seconded by Mr. Froese, to return to Executive Session for 10 minutes. The Board reconvened at 9:42p.m. Mr. Dyck moved, seconded by Mr. Webber to again return to Executive Session for an additional 15 min. The motion carried 7-0. Mr. Richardson left Executive Session at 9:53p.m. The Board Reconvened at 9:58p.m. Mr. Forester moved, seconded by Mr. Froese to make another return to Executive Session. The motion carried 7-0. The Board reconvened at 10:14p.m. Mr. Forester moved, seconded by Mr. Froese to again return to Executive Session for 10 min.. The motion carried 7-0. The Board reconvened at 10:25p.m. After meeting briefly, Mr. Mason moved, seconded by Mr. Dyck to make a final return to Executive Session for two minutes. The motion carried 7-0. The Board reconvened at 10:34p.m.

#### **Item #17 Personnel Employment**

Mr. Mason moved, seconded by Mr. Webber to hire and accept the resignation of the employees discussed in the Executive Sessions. The motion carried 7-0.

#### **Item #18 Superintendent Report**

With the potential storm approaching, Mr. Richardson suggested a couple different options to handling Parent Teacher Conferences, should the need arise. He said he will stay in contact with the teachers regarding the matter.

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With no other business to come before the Board, Mr. Mason moved, seconded by Mr. Forester, to adjourn the meeting. The motion carried 7-0. The meeting adjourned at 10:40p.m.

*NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.*

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*President*

*Clerk*

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