

**Sublette USD #374  
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, December 12, 2016 in the boardroom at the Administrative Office 6:30 p.m.

Members Present

Jay Meyer	Martha Rogge	Cornelius Froese
Mike Bultena	Lee Mason	Dave Holloway

Others Present

Rex Bruce, Superintendent; Andrea Cearley, Clerk; and Monty Marlin, Middle/High School Principal.

**Item #1 Call Meeting to Order /Approve Agenda**

The President called the meeting to order at 6:30 p.m.

Mr. Holloway moved, seconded by Mr. Bultena, to approve the agenda. The motion carried 6-0.

**Item #2 Approve Minutes**

Mr. Bultena moved, seconded by Mrs. Rogge, to approve the minutes of the November 15, 2016 regular meeting. The motion carried 6-0.

**Item #3 Approve Bills and Authorize Payment**

Prior to the meeting, Mr. Meyer, Mr. Mason, Mr. Froese and Mr. Holloway reviewed Purchase Orders and supporting documents presented for payment. Mr. Mason moved, seconded by Mr. Bultena, to approve the bills as listed on the List of Warrants dated 11/30/16 and authorize payment. The motion carried 6-0.

**Item #4 Approve Transfers**

Mr. Mason moved, seconded by Mrs. Rogge, to approve the following transfers: \$54,085.53 from General to At Risk; \$5,081.24 from General to 4-Year-Old At Risk; \$113,960.24 from General to Bilingual; \$28,746.02 from General to Food Service; \$2,450.48 from General to Professional Development; \$60.30 from General to Special Education; and \$4,646.21 from General to Day Care. The motion carried 6-0.

**PUBLIC FORUM**

There was no public forum.

**Reports**

Curriculum

There was no curriculum report this month as Mrs. Stevens was out of town.

Principals

Mr. Marlin reported Tina Wiebe gave a very informative presentation on becoming a U.S. citizen in Mr. Trigg's middle school social studies class; Jake Gesling, a Sublette High School and Naval Academy graduate, chose to join the Marines following his Naval Academy graduation and was their #1 choice; a Pearl Harbor presentation was shown to the middle school students on December 7; and this Wednesday, they will be passing out new shoes to all the middle and high school students.

Mrs. Lee was out of town.

Activities Director

Mr. Carter was at a middle school ballgame, so Mr. Marlin reported there are 10 students out for wrestling; both the boys and girls basketball teams participated in the Cimarron tournament last week; and the middle school boys' basketball team enjoyed a win tonight.

SWPRSC/HPEC

Mr. Meyer reported on the SWPRSC Board meeting. He informed the Board that Dr. Kelly Gillespie was a recipient of a national award for her design of the Digital eWalk Through System earlier this month in Savannah, Georgia. Mr. Bultena reported on the HPEC meeting.

Superintendent:

Mr. Bruce has reviewed the school safety procedures in the event of an active shooter with the middle and high school students; the school budget information that Mr. Bruce shared with the public at the community tax meeting held last week at the high school was well received; Mr. Bruce discussed the certification requirements and funds received for the ESL stipends; and discussion was held on reporting suspicious/unusual vehicles parked on the school grounds.

**Item #5 KASB Convention Report**

Mr. Meyer, Mrs. Rogge, Mr. Mason, Mr. Bultena and Mr. Froese reported on the meetings they attended at the annual convention.

**Adjournment**

With no other business to come before the Board, Mr. Holloway moved, seconded by Mr. Bultena, to adjourn the meeting. The motion carried 6-0.

*NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.*