

**Sublette USD #374
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, November 11, 2019 in the boardroom at the Administrative Office 6:30 p.m.

Members Present

Martha Rogge	Mike Bultena	Dave Holloway
Cornelius Froese	Lee Mason	Grant Webber

Members Absent

Jay Meyer

Others Present

Rex Bruce, Superintendent; Andrea Cearley, Clerk; Monty Marlin, Middle/High School Principal; Rachel Lee, Elementary Principal; and Sonya Pena, Curriculum Director.

Guests

Charity Ochs-Lathen

Item #1 Call Meeting to Order /Approve Agenda

The President called the meeting to order at 6:30 p.m.

Mr. Webber moved, seconded by Mr. Mason, to approve the agenda with the addition of Item #5a Executive Session Non-Elected Personnel and to amend Item #5 Approve Closing District Petty Cash Accounts to Item #5b. The motion carried 6-0.

Item #2 Approve Minutes

Mr. Bultena moved, seconded by Mr. Froese, to approve the minutes of the October 14, 2019 regular meeting. The motion carried 6-0.

Item #3 Approve Bills and Authorize Payment

Prior to the meeting, Mr. Bultena, Mr. Holloway, Mr. Froese and Mr. Webber reviewed Purchase Orders and supporting documents presented for payment. Mr. Holloway moved, seconded by Mr. Bultena, to approve the bills as listed on the List of Warrants dated 10/31/19 and authorize payment. The motion carried 6-0.

Item #4 Approve Transfers

Mr. Bultena moved, seconded by Mr. Webber, to approve the following transfers: \$9,321.36 from General to At Risk; \$5,229.94 from General to 4-Year-Old At Risk; \$4,138.30 from Supplemental General to Day Care; \$12,797.70 from General to Bilingual; \$15,278.50 from General to Food Service; \$136,485.38 from General to Special Education; and \$303.03 from General to Vocational Fund. The motion carried 6-0.

PUBLIC FORUM

There was no public forum.

Reports

Curriculum

Mrs. Pena passed out a list of items she is working on including: Science curriculum adoption this year; Health standards; KESA, year 3; Curriculum Leaders Oct. 4; and professional development with Jim Knight.

Principals

Mrs. Lee reported the elementary school had 88% parent attendance at their parent/teacher conferences, but teachers are making up the missed conferences; Veterans' Day program held November 11th was well attended and the high school band also participated this year; Nick Treadway, elementary student, is still out of school but at home improving; and Pastries for Parents will be held the morning of November 19th.

Mr. Marlin reported the middle/high school completed their vaping education programs with students on Oct. 16th and with parents on Oct. 28th presented by Donna Gerstner; Middle School parent/teacher conference participation was down a little this year at 72% and the High School participation was up to 69%; Student led conferences may be looked into for more student and parent involvement; Will Johnson hosted the FFA conference on Oct. 23rd; 8 FFA students attended the National FFA Conference in Indianapolis Oct. 30th through Nov. 2nd; MLO held a blood drive on Oct. 22nd and they hosted our county law enforcement on Oct. 29th; 13 students auditioned at the District Honor Choir on Nov. 9th and 10 choir students and one band student were selected to perform in a concert in Dodge City on Dec. 7th; the Scholar's Bowl team is off to a good start with three 1st place and one 2nd place finishes; Nov. 15th will be the NHS induction and FCA dinner; Nov. 23rd the high school cheerleaders are attending a competition in Topeka; and Nov. 23rd is the Honor Band trip to Emporia.

Activities Director

Mr. Carter was unable to attend as he was holding a parents' meeting.

SWPRSC/HPEC

Mr. Bultena reported on the HPEC meeting. Mrs. Rogge gave the SWPRSC board meeting report and mentioned the need of a replacement board member for her position.

Superintendent:

Mr. Bruce reported that he will go back to MD Anderson this week. He also reported there is a party interested in taking down the wind tower and scrapping it.

The Board took a break from 7:05 to 7:10 p.m.

Mr. Bruce announced that the Board/Staff Christmas Party will be December 18th at 6:30 p.m.

Item #5a Executive Session Non-Elected Personnel

Mrs. Rogge moved, seconded by Mr. Bultena, to go into executive session to discuss an individual employee's performance pursuant to non-elected personnel exception under KOMA, to include Mr. Bruce and Mrs. Lee in executive session, and the open meeting will resume in the boardroom at 7:25 p.m. The motion carried 6-0.

The Board reconvened to open session at 7:25 p.m.

Item #5b Approve Closing District Petty Cash Accounts

Mr. Webber moved, seconded by Mr. Mason, to approve the closing of the grade school, high school and USD #374 district petty cash accounts held at Centera Bank on the advice of our auditor. The motion carried 6-0.

Item #6 Approve High School Roof Bids

Mr. Mason moved, seconded by Mr. Webber, to accept the base bid of a gravel roof on the high school weight room and shop by DV Douglas for \$71,465. The motion carried 6-0.

Item #7 Appoint KASB Delegate

Mrs. Rogge moved, seconded by Mr. Webber, to appoint Mr. Bultena as the KASB Delegate at annual conference. The motion carried 6-0.

Item #8 Miscellaneous

- a. The KASB Annual Conference will be December 6, 7 and 8 in Wichita, Kansas.
- b. The Board/Staff Christmas Party will be December 18, 2019 at 6:30 p.m.

Adjournment

With no other business to come before the Board, Mr. Holloway moved, seconded by Mr. Bultena, to adjourn the meeting. The motion carried 6-0.

NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.

President

Clerk

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