

**Sublette USD #374
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, November 13, 2023 at 6:30 pm

Members Present:	Cesar Pena	Cornelius Froese	Lee Mason
	Pete Dyck	Shyree Wiswell	Grant Webber

Members Absent: None

Others Present: Rex Richardson, Superintendent; Charity Ochs-Lathen, Clerk; Bobby Murphy, Middle/High School Principal; Sonya Pena, Curriculum; and Rachel Lee, Elementary School Principal.

Item #1 Call Meeting to Order

The President called the meeting to order at 6:30 p.m.

Item #2 Approve Agenda

Mr. Mason moved, seconded by Mr. Webber, to approve the agenda. The motion carried 6-0.

Item #3 Approve Minutes

Mr. Webber moved, seconded by Mr. Pena, to approve the minutes of the October 9, 2023 meeting. The motion carried 6-0.

Item #4 Treasurer Report/ Approve Bills

Prior to the meeting, Mr. Pena, Mr. Froese, Mr. Mason, Mrs. Wiswell, Mr. Dyck, and Mr. Webber reviewed the Purchase Orders and supporting documents presented for payment. The Board also looked over the transfers. Those were: \$7,511.00 from General Fund to Food Service; \$1,046.81 from General Fund to Vocational; \$32.03 from General Fund to At-risk; \$183.45 from General Fund to Bilingual, \$34,185.41 from General Fund to Special Education Mr. Froese moved, seconded by Mrs. Wiswell, to approve the transfers and bills and authorize payments as listed on the List of Warrants dated 10/31/23. The motion carried 6-0.

Item #5 Communications

The Board received a Thank You card from Mrs. Michelle Leonard.

Item #6 Reports

Principals:

Mr. Murphy reported that SCCC students were doing well. PT Conferences went well. Seventh, Eighth, and Juniors had 100% attendance, Freshman, Sophomore, and Seniors each had one missing. The overall attendance percentage was 98.3%. Sixth Grade and MS leadership team and ambassadors attended the leadership conference put on by Mr. Coles at Copeland. High School Leadership and KAYS Halloween Carnival at Elementary School went well. FFA traveled to the national convention in Indianapolis. Seniors attended the College Planning Conference in Liberal. Four Observations for Transition Teachers, Two Evaluations for Transition Teachers, Six Formal Evaluations for Teachers, and 56 Total Walk-Throughs have been completed. Lark Nation Parking Lot banners are in and will be installed. Sophomores and Seniors took the ASVAB test. This is a career guidance-type test. Mrs. Garetson took a group of math students to the FHSU Math Competition. Freshman took the Pre-ACT. The Composite score for the national average is around 17. Our freshman students average 16.8. Past years have been 12-13. The lowest was English, and the highest was Reading. Sublette hosted the HPL Meeting. At the next meeting, they will vote on whether or not to add an HPL

Ejection Policy for all fans, players, and coaches resulting in a mandatory one-game suspension and NFHS Sportsmanship classes. They are also looking for a Service Award from Sublette for the HPL basketball tournament.

The FFA Students went to Indianapolis and had a great time. KMEA All-District Honor Choir will be held in Dodge City later this month. We have many students who were selected and will be performing. The Juniors can take a free ACT at the end of February.

Accreditation/ Curriculum

There will be a district site council meeting. It is required for KESA. It will meet at least twice a year. There is also a discussion about possibly doing PLC with Satanta on January 3, 2024.

Activities Director

Mr. Murphy reported for Mr. Befort. Fall Sports are over. HS Football ended 5-4. High School Cross Country did well, but there were no State Qualifiers. Middle School Cross Country had seven team members and enough athletes to attend each meet. Middle School Volleyball A team went 7-12, and the B team went 3-14. High School Volleyball ended a tough year with a 2-29 record. There are 33 boys and 13 girls out for High School Basketball. High School Cheer will be going to Topeka for State Cheer. KAYS hosted a Powder Puff Football and Iron Man Volleyball.

SWPRSC

Nothing to report as no meeting was attended.

HPEC

Nothing to report as no meeting was attended

PUBLIC FORUM

There was no public forum.

Item #7 Senior After Prom

The After Prom Committee is requesting the use of a district school bus to transport students to the After Prom Party at Parrot Cove in Garden City. Parents will sign a waiver, and breathalyzers will be administered to them before getting on the bus. Mr. Webber moved, seconded by Mr. Mason, to approve the use of a district bus. The motion carried 6-0.

Item #8 KASB JBBC Policy

Mr. Dyck moved, seconded by Mr. Froese, to approve the policy as presented to the Board. The motion carried 6-0.

Item #9 Splash Pad

Mr. Mason moved, and Mr. Webber seconded to formally rescind the memo for the Community Splash Pad. The motion carried 6-0.

Item #10 Activity Bus

There was a discussion with Mr. McMullen and the Board regarding the different types and costs of Activity Buses. It seems that 51 passengers is the largest bus available. Depending on the type of bus, the wait is between 9 and 18 months.

Item #11 KASB Workman's Compensation

The district stated they will get quotes annually with KASB and others to have a true, side-by-side comparison for the Workers' Compensation policy to find the best premiums possible. The decision will be made with the discretion of the Superintendent.

Item #12 Board Vacancy

There are still no applicants for the Board opening.

Item #13 High School Football Uniforms

Mr. Richardson informed the Board that a citizen came to him with concern regarding the new High School Football Uniforms. This person did not feel they were the true school colors. The Board did not see any issues with the uniforms and did not feel the need to take action regarding the matter.

Item #14 Executive Session- Non-Elected Personnel

Mr. Dyck moved, seconded by Mr. Mason, to go into Executive Session for 20 minutes to include Mr. Richardson, Mr. Murphy, and Mrs. Lee. The motion carried 6-0. Mr. Murphy exited Executive Session at 8:08 p.m., and Mrs. Lee entered at 8:08 p.m. The Board returned to Open Session at 8:17. Mr. Mason moved, seconded by Mr. Dyck, to return to Executive Session for another 20 minutes to include Mr. Richardson and Mrs. Lee. The motion carried 6-0. At 8:37 p.m., the Board reconvened. Mr. Dyck moved, seconded by Mr. Webber, to return to Executive Session for 15 minutes. The motion carried 6-0. The Board returned to Open Session at 8:52 p.m. After a quick break, Mr. Froese moved, seconded by Mr. Pena, to once again return to Executive Session for 15 minutes. The motion carried 6-0. Mr. Richardson exited the Executive Session at 8:59 p.m. The Board returned to Open Session at 9:11 p.m. Mr. Froese moved, seconded by Mrs. Wiswell, to make the final return to Executive Session for 10 minutes. The motion carried 6-0. The Board reconvened at 9:21 p.m.

Item #15 Personnel Employment

Mr. Webber moved, seconded by Mr. Mason, to accept the request from full-time employment to part-time employment from John Escobar. The motion carried 6-0. Mr. Froese moved, seconded by Mrs. Wiswell, to hire Shianne Klee and Eva Teichroeb for part-time paraprofessional positions. The motion carried 6-0. Mr. Dyck moved, seconded by Mr. Mason, to hire Wayne Lee as an assistant Boys' Basketball Coach. The motion carried 6-0. Mr. Mason moved, seconded by Mr. Webber, to approve ½ of the \$2,000 each ESL stipend to ESL Certified Staff. The motion carried 6-0. Mr. Dyck moved, seconded by Mrs. Wiswell, to approve ½ of \$1,000 each to three approved Classified Staff. The motion carried 6-0. Mr. Dyck moved, seconded by Mr. Mason, to pay \$500 and \$250 to in-district HPEC employees. The motion carried 6-0. Mr. Froese moved, seconded by Mr. Dyck, to approve \$2,000 to each certified staff member and \$1,000 to each classified staff member for ESSER III retention pay. The motion carried 6-0.

Item #16 Superintendent's Report

Mr. Richardson invited the Board to the Faculty and Staff Christmas Luncheon on December 20, 2023, at 12:30 p.m. He also informed the Board that both the KSDE and Fiscal Audits occurred in November.

Adjournment

With no other business to come before the Board, Mr. Mason moved, seconded by Mr. Froese to adjourn the meeting. The motion carried 6-0.

NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.

President

Clerk

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