

**Sublette USD #374  
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, October 13, 2014 in the boardroom at the Administrative Office at 7:00 p.m.

Members Present

R. W. Lucas                  Jay Meyer                  Mike Bultena                  Joan Menzie  
  
Dave Holloway (entered the meeting at 7:42 p.m.)

Members Absent

Martha Rogge                  Dr. Bill Hessman

Others Present

Rex Bruce, Superintendent; Lynn Myers, Clerk; Connie Myers, Elementary Principal; Monty Marlin, Middle/High School Principal; Aaron Dardis, Activities Director/Asst. High Principal and Risa Stevens, Curriculum Director.

Guests

Ashley Myers and Jayden Garetson

**Item #1 Call Meeting to Order /Approve Agenda**

The President called the meeting to order at 7:00 p.m.

Mr. Lucas moved, seconded by Mr. Bultena, to approve the agenda. The motion carried 4-0.

**Item #2 Approve Minutes**

Mr. Bultena moved, seconded by Mrs. Menzie, to approve the minutes of the September 8, 2014 regular meeting. The motion carried 4-0.

**Item #3 Approve Bills and Authorize Payment**

Prior to the meeting, Mrs. Menzie and Mr. Lucas reviewed Purchase Orders and supporting documents presented for payment. Mrs. Menzie moved, seconded by Mr. Lucas, to approve the bills as listed on the List of Warrants dated 09/30/14 and authorize payment. The motion carried 4-0.

**Item #4 Approve Transfers**

Mr. Lucas moved, seconded by Mr. Bultena, to approve the following transfers: \$4,148.51 from General Fund to 4 Year Old at Risk; \$2,069.02 from Supplemental General to Daycare; 7,715.48 from General Fund to Bilingual and \$2,965.19 from Supplemental General to Professional Development. The motion carried 4-0.

## **PUBLIC FORUM**

Ashley Myers presented the fund raising project to help Isaac Guenther with additional expenses not covered by the Make a Wish Foundation.

## **Reports**

### **Curriculum**

Mrs. Stevens presented the applications approved by the CCC for the various Subject Area Committees. She reported the Science SAC was currently going through the Foss Science Kits at the Elementary School and updating the kits.

Mrs. Stevens reported on various programs used to bring struggling students up to grade level.

### **Principals**

Mr. Marlin introduced Jayden Garetson, Vice-President of STUCO. He presented the requirements the Student Council has entered into their by-laws to be a homecoming king or queen candidate.

Mr. Marlin also discussed the changes to the cell phone policy at the Middle/High School. He also stated that the Middle School will be forming a Student Council.

Mrs. Myers reported that the headcount at the elementary school was 287 and FTE was 248.5. This is an increase from the previous two years. She also discussed the on-line plan books being used this year.

Mrs. Myers reported that Larks in Flight had forty members this year and the annual Halloween Parade will be October 31, 2014 at 3:00 p.m.

### **Activities Director**

Mr. Dardis reported that the Middle School League and High School League are considering combining into one league. He reported on the various activities coming up.

### **SWPRSC/HPEC**

Mr. Meyer reported on the SWPRSC Board meeting. Mr. Bultena reported on the HPEC meeting.

### **Superintendent:**

Mr. Bruce reported the FTE on September 22 was up a total of 33. He also reported that the wind tower was turning currently.

He discussed the need for a teacher to promote and teach the staff all of technology the district has available.

**Item #5 Common Core Discussion**

The board reviewed math standards kindergarten through sixth grade and will review the 7-12 standards at the November 10, 2014 meeting.

**Item #6 Executive Session – Non-elected Personnel**

Mr. Lucas moved, seconded by Mrs. Menzie, to go into executive session to discuss non-elected personnel, in order protect the privacy interest of an identifiable individual(s), to include Mr. Bruce, Mr. Marlin, Mrs. Myers and Mr. Dardis in executive session, and to reconvene to open session in the boardroom at 9:10 p.m. The motion carried 5-0.

The Board reconvened to open session at 9:10 p.m.

**Item #7 Contract Approval**

Mrs. Menzie moved, seconded by Mr. Holloway, to approve the contracts of Cerafina Ornelas as elementary school custodian. The motion carried 5-0.

Mr. Lucas moved, seconded by Mrs. Menzie, to approve the contract of Leroy Loewen as building/grounds worker. The motion carried 5-0.

Mr. Holloway moved, seconded by Mr. Bultena, to approve the contract of Derrick Ploutz as assistant high school football coach. The motion carried 5-0.

**Item #8 KASB Convention December 5, 6 & 7 Overland Park, Kansas**

Mr. Meyer, Mr. Lucas and Mr. Bultena will attend the convention.

**Adjournment**

With no other business to come before the Board, Mr. Holloway moved, seconded by Mr. Lucas to adjourn the meeting. The motion carried 5-0.

*NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.*