

**Sublette USD #374
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, October 10, 2022 in the boardroom at the Administrative Office at 7:00 p.m.

Members Present:

Cornelius Froese Cesar Pena Pete Dyck Cody Forester

Members Absent:

Lee Mason Grant Webber

Others Present:

Rex Richardson, Superintendent; Charity Ochs-Lathen, Clerk; Rachel Lee, Elementary Principal; Bobby Murphy, Middle/High School Principal; Sonya Pena, Curriculum Director

Item #1 Call Meeting to Order

The President called the meeting to order at 7:00p.m.

Item #2 Approve Agenda

Mr. Forester moved, seconded by Mr. Dyck, to approve the agenda. The motion carried 4-0.

Item #3 Approve Minutes

Mr. Forester moved, seconded by Mr. Dyck to approve the minutes from the September 12 Regular and Special Meetings. The motion carried 4-0.

Item #4 Approve Bills and Authorize Payment

Prior to the meeting Mr. Froese, Mr. Dyck, Mr. Pena and Mr. Forester reviewed Purchase Orders and supporting documents presented for payment. Mr. Dyck moved, seconded by Mr. Froese to approve the bills as listed on the List of Warrants dated 09/30/22 and authorize payment. The motion carried 4-0.

Item #5 Approve Transfers

Mr. Dyck moved, seconded by Mr. Froese, to approve the following transfers: \$50,398.97 from General to At Risk; \$10,452.73 from General to 4-Year Old At Risk; \$4,903.85 from General to Daycare; \$16,368.89 from General to Bilingual; \$29,712.49 from General to Food Service; \$2,515.31 from General to Vocational Fund; \$23,411.41 from General to Professional Development, \$40,483.76 from General to Special Ed. The motion carried 4-0.

Item #6 Communications

Nothing to report in this area.

#7 Reports

Principals

Mrs. Lee reported there were a few cases of Hand, Foot and Mouth disease going around along with strep. Mr. Groth is going to start the DARE program. It is taught over a 10 week period, one day a week for 45 minutes each day. Mrs. Lee reported she went over walk throughs with teachers. Numbers are high again this year for our after school program with over 80 kids participating. All new teacher evaluations have been completed. Grades K-8 were approved for a new food bag program that will provide 20 food bags for students in those grades, leaving only 11 for our current group to fund. Mrs. Lee said some elementary students will be going to Pumpkin Paradise for a field trip. Elementary PT conferences are October 19-20.

Mr. Murphy reported there was a teacher in-service last Monday. Sophomores and Seniors tested on career paths. Homecoming week was busy with a lot of activities. The dance and float building went well. The students assembled for a presentation on "Think Before You Post." Mr. Murphy reiterated PT conference October 19-20. He stated there were fewer students on the ineligible list. SWPRSC was in district working with teachers. KAYS doing pumpkin carving with younger students. Those pumpkins were donated by the Apple Hutch. October 26-29 is FFA Convention in Indianapolis.

Activities Director

Mr. Murphy presented for Mr. Befort who was at a football game. He gave stats on MS/ HS Football and Volleyball. Girls HS Golf will have their next meet in Larned and HS Cross Country will be in Arkalon. Mr. Murphy informed the board that they were doing some moving around of schedules to be able to better accommodate dual sports students. MS Cheer has been selected to go to field day in Topeka on October 18th. Mini Cheer camp was a huge hit with 71 kids. HS Choir will be performing with the GCCC choir on Tuesday, October 11. Satanta has given permission for use of their golf course to host a golf meet next year. Deerfield has asked to join High Plains League. It was mentioned that the goal posts on the field are leaning and need to be straightened.

Curriculum

Mrs. Pena presented on Differentiate Instruction. She also talked about Bloom's Taxonomy and the six levels within it. Level 1 being ability to just recall and Level 6 where projects are created based on what was taught and learned. KESA district leadership team is formed and beginning the first year on new 5-year study. Houghton Mifflin Curriculum was backordered until end of the year but has arrived. Margo Morton is an Instructional Coach from SWPRSC and she worked with staff on Pathways teaching. Pathways in the phonics program used in the elementary school.

SWPRSC/ HPEC

Mr. Pena reported that there were not enough people in attendance to form a quorum so no meeting was held. Mr. Webber was not present to report on HPEC meeting.

Item #8 FFA Students

Ms. Meyers asked to move this presentation to November since she was asked to referee.

Item #9 Public Form

There was no public forum

Item #10 Vacant Board Position

It has been determined that we cannot have a special election for the open position. Our choice is to appoint one of the three candidates who submitted a letter of interest or wait until general election in 2023. The Board asked that this be put on the agenda in November to determine who to appoint.

Item #11 Spending Authority

Mr. Richardson asked for the continuation of authority to spend up to \$20,000 without having to get prior approval from the Board. Mr. Forester moved, Seconded by Mr. Froese to continue to allow this practice. The motion carried 4-0.

Item #12 HUGS Grant

Mr. Richardson informed the Board the District received a grant from Pioneer Electric. The District would like to use it to purchase crosswalk signs. Mr. Dyck moved, Seconded by Mr. Forester to authorize the purchase. The motion carried 4-0.

Item #13 Sublette/ Satanta Coop Efforts

Mr. Pena suggested continuation of talks with Satanta concerning cooperative opportunities. Talks will continue over the next several board meeting to allow for public input. Any meetings between Satanta and Sublette will be public and notification of meeting times will be given at the prior month's board meeting. The motion carried 4-0.

Item #14 Executive Session- Non Elected Personnel

Mr. Forester moved, Seconded by Mr. Froese to go into Executive Session for 10 minutes to include Mr. Richardson. They reconvened at 8:13pm. The motion carried 4-0. Mr. Forester moved, Seconded by Mr. Froese to return to Executive Session. The motion carried 4-0. The Board reconvened at 8:24pm. Mr. Forester moved, Seconded by Mr. Froese to again return to Executive Session. The motion carried 4-0. The Board reconvened at 8:35pm. Mr. Forester moved, Seconded by Mr. Dyck to once again return to Executive Session. The motion carried 4-0. The Board reconvened at 8:46pm. Mr. Forester moved and Mr. Dyck Seconded to return to Executive Session. The motion carried 4-0. Mr. Richardson exited the meeting at 8:55pm. The Board reconvened at 8:57pm. Mr. Forester moved, Seconded by Mr. Dyck to return to Executive Session for a final time. The Board reconvened at 9:13pm.

Item #15 Personnel Employment

Mr. Forester moved, Seconded by Mr. Froese to accept the resignation of Mrs. Janet Murphy, with gratitude for her years of service with the district.

Mr. Forester moved, Seconded by Mr. Froese to pay \$1,000 of the ESL stipend to qualified staff with consideration to pay the other \$1,000 later in the year, depending on finances. The motion carried 4-0.

Superintendent Report

Mr. Richardson updated the board on declining enrollment and the negative affect it has on the budget.

Adjournment

With no other business to come before the Board, Mr. Dyck moved, seconded by Mr. Forester to adjourn the meeting. The motion carried 4-0.

NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.

President

Clerk

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