

**Sublette USD #374
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, December 13, 2010 in the boardroom at the Administrative Office at 7:00 p.m.

Members Present

Jeremy Patterson	R. W. Lucas	Jay Meyer	Dr. Bill Hessman
Russ Branden	Dave Holloway	Joan Menzie	

Others Present

Rex Bruce, Superintendent; Lynn Myers, Clerk; Cesar Pena, Middle/High School principal; Connie Myers, Elementary School principal and Paula Leverett, District secretary.

Guests

Mr. and Mrs. Frank Fehr, Benny Fehr, Brad, Ian and Bradon Menzie .

Item #1 Call Meeting to Order /Approve Agenda

The President called the meeting to order at 7:00 p.m.

Mr. Patterson moved, seconded by Mr. Holloway, to approve the agenda with the following change: remove item 6 Piper Jaffery (bond refinance info). The motion carried 7-0.

Item #2 Approve Minutes

Mrs. Menzie moved, seconded by Dr. Hessman, to approve the minutes of the November 8, 2010 regular meeting and the November 11, 2010 strategic planning meeting. The motion carried 7-0.

Item #3 Approve Bills and Authorize Payment

Prior to the meeting, Mr. Branden and Mrs. Menzie reviewed Purchase Orders and supporting documents presented for payment. Mr. Branden moved, seconded by Mrs. Menzie, to approve the bills as listed on the List of Warrants dated 11/30/10 and authorize payment. The motion carried 7-0.

Item #4 Approve Transfers

Mr. Meyer moved, seconded by Mr. Holloway, to approve the following budget transfers: \$3,815.05 from general fund to 4 year old At Risk; \$2,479.91 from supplemental general fund to Daycare; \$15,028.13 from general fund to Bilingual and \$1,503.57 from supplemental general fund to Professional Development. The motion carried 7-0.

Item #5 Audit Report

Roger Duncan of Dirks, Anthony and Duncan presented the 2009-2010 fiscal year audit report. Mr. Branden moved, seconded by Mr. Patterson, to approve the 2009-2010 fiscal year audit report. The motion carried 7-0.

PUBLIC FORUM

There was no public forum.

Reports

Curriculum

There was no curriculum report; the committees do not met in December.

Principals

Mrs. Myers presented Benny Fehr and Bradon Menzie, who won the Soil Conservation Poster contest in Haskell County. They each won a bicycle. She informed the board that the Elementary Christmas program was presented to a packed house. She also reported the 3rd grade received the reading challenge award and the 4th grade received the math challenge award.

Mr. Pena read a letter from Sally Cauble, state school board member, recognizing the middle/high school for achieving the standard of excellence. He also reported that the high school musical was a huge success and the Christmas program will be Thursday December 16. He informed the board that "Rachel's Challenge" (anti-bullying program) will be held January 11, 2011.

KIDS

Mrs. Paula Leverett presented information on the KIDS system used to report student data to the State Department of Education.

SWPRSC/HPEC

Mr. Meyer gave the SWPRSC report. Mr. Lucas gave the HPEC report.

Superintendent:

Mr. Bruce informed the board that the state audit is finished and that the heating and air conditioning upgrades at the Elementary school are almost completed.

KASB Convention Report

Board members who attended the convention discussed the various meetings they attended.

Item #6 Piper Jaffery (bond refinance info)

This item was removed from the agenda.

Item #7 Goal Setting/Strategic Planning

The board decided to follow the same process that was used at the November 11, 2010 Community Planning session with the USD staff. Mr. Bruce will find a date that will work for Dr. Kelly Gillespie of Southwest Plains Regional Service Center in January.

Item #8 Safe Deposit Box Signatures

Mr. Meyer moved, seconded by Mr. Patterson, to authorize Mr. Rex Bruce, Mr. Lynn Myers and Mrs. Suzan Kimball to sign on safe deposit box #236. The motion carried 7-0.

Item #9 Contract Approval

Mrs. Menzie moved, seconded by Mr. Meyer, to approve the supplemental contract of Joe Arellano as high school wrestling coach. The motion carried 7-0.

Adjournment

With no other business to come before the Board, Mr. Patterson moved, seconded by Mrs. Menzie to adjourn the meeting. The motion carried 7-0.

NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.

President

Clerk