

**Sublette USD #374
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, June 13, 2011 in the boardroom at the Administrative Office at 7:00 p.m.

Members Present

R. W. Lucas	Russ Branden	Dr. Bill Hessman
Dave Holloway	Jeremy Patterson	Joan Menzie

Members Absent

Jay Meyer

Others Present

Rex Bruce, Superintendent; Lynn Myers, Clerk; Cesar Pena, Middle/High School principal and Connie Myers, Elementary principal.

Guests

Martha Rogge and Don Bishop.

Item #1 Call Meeting to Order /Approve Agenda

The President called the meeting to order at 7:00 p.m.

Mr. Holloway moved, seconded by Dr. Hessman, to approve the agenda. The motion carried 6-0.

Item #2 Approve Minutes

Mr. Patterson moved, seconded by Mrs. Menzie, to approve the minutes of the May 9, 2011 budget hearing, the May 9, 2011 regular meeting and the May 20, 2011 special meeting. The motion carried 6-0.

Item #3 Approve Bills and Authorize Payment

Prior to the meeting, Mr. Branden reviewed Purchase Orders and supporting documents presented for payment. Mr. Branden moved, seconded by Mrs. Menzie, to approve the bills as listed on the List of Warrants dated 05/31/11 and authorize payment. The motion carried 6-0.

Item #4 Approve Transfers

Mr. Patterson moved, seconded by Mr. Holloway, to approve the following budget transfers: \$50,866.47 from general fund to At Risk; \$3,814.99 from general fund to 4 year old At Risk; \$2,282.55 from supplemental general fund to Daycare; \$14,752.02 from general fund to Bilingual; \$141,758.75 from general fund to Special Education; \$1,678.19 from supplemental general fund to Professional Development and \$30,090.00 from general fund to Vocational Fund. The motion carried 6-0.

PUBLIC FORUM

There was no public forum.

Reports

Curriculum

The Curriculum Committee and SACS do not meet in the summer.

Principals

Mr. Pena reported that the baseball team went to state competition but lost in the first round and that several track athletes went to state competition as well.

Mrs. Myers reported the AYP results looked good and that the school year had been very successful.

SWPRSC/HPEC

There was no SWPRSC report. Mr. Lucas gave the HPEC report.

Superintendent:

Mr. Bruce turned the meeting over to Mr. Lucas who presented Mr. Patterson with a plaque for eight years of dedicated service to the USD 374 board of education.

Mr. Bruce discussed the school nurse position with the board. It was the consensus of the board to leave this position as a fulltime, nine month contract. Mr. Bruce also reported that the signs for the elementary school and middle/high school are in place and electrical work is being completed.

Item #5 Approve Handbooks

Mr. Branden moved, seconded by Dr. Hessman, to approve the elementary school student handbook, the middle/high school student handbook and the middle/high school faculty handbook as presented. The motion carried 6-0.

Item #6 Executive Session Non-Elected Personnel

Mr. Patterson moved, seconded by Mrs. Menzie, to go into executive session to discuss non-elected personnel, in order to protect the privacy interest of an identifiable individual(s), to include Mr. Bruce, Mr. Pena and Mrs. Myers in executive session, and to reconvene to open session in the boardroom at 8:15 p.m. The motion carried 6-0.

The Board reconvened to open session at 8:15 p.m.

Item #7 Resignations

Mrs. Menzie moved, seconded by Mr. Patterson, to accept the resignations of Don Bishop, instrumental music; Christi Kinsley, school nurse; Helen Loewen, high school ESL Para; and Jaime McVey, supplemental coaching positions. The motion carried 6-0.

Item #8 Contract Approval

Mr. Holloway moved, seconded by Dr. Hessman, to approve the following contracts: Matthew Fox, HS language arts; Dallas Roths, instrumental music; Jessica Ball, fifth grade; Christa Rigel, first grade; Mike Lower, HS secretary; the list of classified personnel; the list of certified positions and the list of supplemental positions. The motion carried 6-0.

Item #9 Miscellaneous

Special end of the year meeting, Monday, June 27, 2011 at 12:00 p.m.

Adjournment

With no other business to come before the Board, Mr. Patterson moved, seconded by Mrs. Menzie, to adjourn the meeting. The motion carried 6-0.

NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.

President

Clerk