

**Sublette USD #374
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, September 10, 2012 in the boardroom at the Administrative Office at 7:00 p.m.

Members Present

R. W. Lucas
Jay Meyer

Martha Rogge
Dave Holloway

Joan Menzie
Dr. Bill Hessman

Mike Bultena

Others Present

Rex Bruce, Superintendent; Lynn Myers, Clerk; Connie Myers, Elementary Principal; Cesar Peña, Middle/High School Principal and Risa Stevens, Curriculum Director.

Guests

Marla Webb

Item #1 Call Meeting to Order /Approve Agenda

The President called the meeting to order at 7:00 p.m.

Mr. Holloway moved, seconded by Mrs. Menzie, to approve the agenda. The motion carried 7-0.

Item #2 Approve Minutes

Mr. Meyer moved, seconded by Dr. Hessman, to approve the minutes of the August 13, 2012 budget meeting and regular meeting. The motion carried 7-0.

Item #3 Approve Bills and Authorize Payment

Prior to the meeting, Mrs. Menzie and Mr. Meyer reviewed Purchase Orders and supporting documents presented for payment. Mrs. Menzie moved, seconded by Mr. Meyer, to approve the bills as listed on the List of Warrants dated 08/31/12 and authorize payment. The motion carried 7-0.

Item #4 Approve Transfers

Mrs. Rogge moved, seconded by Dr. Hessman, to approve the following budget transfers: \$2,692.90 from the supplemental general fund to the daycare fund and \$3,315.22 from supplemental general fund to the professional development fund. The motion carried 7-0.

PUBLIC FORUM

There was no public forum

Reports

Save for America

Marla Webb of Centera Bank presented the School Savings Deposit Program Agreement. Mrs. Rogge moved, seconded by Mrs. Menzie to approve the agreement. The motion carried 7-0.

Curriculum

Mrs. Stevens gave the curriculum report

Principals

Mr. Peña gave the middle school/high school report.

Mrs. Myers gave the elementary school report.

SWPRSC/HPEC

Mr. Meyer reported on the SWPRSC Board meeting. Mr. Lucas reported on the HPEC meeting.

Superintendent:

Mr. Bruce gave the superintendent's report.

Item #5 Executive Session – Non-elected Personnel

Mr. Meyer moved, seconded by Mrs. Menzie, to go into executive session to discuss non-elected personnel, in order to protect the privacy interest of an identifiable individual(s), to include Mr. Bruce in executive session, and to reconvene to open session in the boardroom at 8:14 p.m. The motion carried 7-0.

The Board reconvened to open session at 8:14 p.m.

Mrs. Menzie moved, seconded by Mr. Meyer, to add item 5a Executive Session Student Matter. The motion carried 7-0.

Item #5a Executive Session Student Matter

Mrs. Menzie moved, seconded by Mr. Meyer, to go into executive session to discuss a student matter, in or to protect the privacy interest of an identifiable individual(s), to include Mr. Bruce in executive session, and to reconvene to open session in the boardroom at 8:19 p.m.

The Board reconvened to open session at 8:19 p.m.

Item #6 Contract Approval

Mrs. Menzie moved, seconded by Mr. Bultena, to approve the contract of Sheri Hudgens (kindergarten para) and Liliana Loya (daycare worker). The motion carried 7-0.

Item #7 KASB Fall Education Summit September 26 Clarion Hotel Garden City

Mr. Meyer and Mr. Bruce will attend the Education Summit.

Adjournment

With no other business to come before the Board, Mr. Holloway moved, seconded by Mr. Meyer to adjourn the meeting. The motion carried 7-0.

NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.

President

Clerk

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