

**Sublette USD #374
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, August 12, 2013 in the boardroom at the Administrative Office at 7:00 p.m.

Members Present

R. W. Lucas	Martha Rogge	Joan Menzie
Jay Meyer	Dr. Bill Hessman	Mike Bultena

Members Absent

Dave Holloway

Others Present

Rex Bruce, Superintendent; Lynn Myers, Clerk; Connie Myers, Elementary Principal and Cesar Peña; Middle/High School Principal.

Item #1 Call Meeting to Order /Approve Agenda

The President called the meeting to order at 7:00 p.m.

Dr. Hessman moved, seconded by Mr. Bultena, to approve the agenda with the following additions: 7. Ratify the 2013/2014 Negotiated Agreement and 8. Consider Employee Stipends. The motion carried 6-0.

Item #2 Approve Minutes

Mr. Meyer moved, seconded by Mrs. Menzie, to approve the minutes of the July 8, 2013 regular meeting. The motion carried 6-0.

Item #3 Approve Bills and Authorize Payment

Prior to the meeting, Mrs. Menzie, Mrs. Rogge and Mr. Meyer reviewed Purchase Orders and supporting documents presented for payment. Mrs. Menzie moved, seconded by Mrs. Rogge, to approve the bills as listed on the List of Warrants dated 07/31/13 and authorize payment. The motion carried 6-0.

Item #4 Approve Transfers

There were no transfers in July 2013.

PUBLIC FORUM

There was no public forum.

Item #7 Reports

The Curriculum Committee and SACS do not meet in the summer.

Principals

Mr. Peña discussed enrollment at the middle/high school. He also stated the staff was preparing for the coming school year.

Mrs. Myers discussed employee dress code and enrollment at the elementary school. She also reported on the changes to the pre-k program.

SWPRSC/HPEC

Mr. Meyer reported on the SWPRSC Board meeting. Mr. Lucas reported on the HPEC meeting.

Superintendent:

Mr. Bruce reported that the e-rate for the 2013/2014 school year had been approved. He also discussed removal of chemicals at the high school chemistry lab, the wind generator and replacement of the telephone system at the middle/high school.

Item #5 Executive Session – Non-elected Personnel

Mrs. Rogge moved, seconded by Mr. Bultena, to go into executive session to discuss non-elected personnel, in order protect the privacy interest of an identifiable individual(s), to include Mr. Bruce in executive session, and to reconvene to open session in the boardroom at 8:05 p.m. The motion carried 6-0.

Mr. Bruce left the executive session at 7:15 p.m.

Mr. Bruce entered the executive session at 7:55 p.m.

The Board reconvened to open session at 8:05 p.m.

Item #6 Executive Session-Negotiations

Mr. Meyer moved, seconded by Mrs. Menzie, to go into executive session to discuss negotiations, to include Mr. Bruce and Mr. Myers, and to reconvene to open session in the boardroom at 8:12 p.m. The motion carried 6-0.

The Board reconvened to open session at 8:12 p.m.

Item #7 Ratify the 2013/2014 Negotiated Agreement

Mrs. Rogge moved, seconded by Dr. Hessman, to approve the 2013/2014 negotiated agreement as ratified by the district's certified employees. The motion carried 6-0.

Item #8 Consider Employee Stipends

Mrs. Menzie moved, seconded by Mr. Meyer, to approve the employee stipends as presented. The motion carried 6-0.

Adjournment

With no other business to come before the Board, Mr. Meyer moved, seconded by Mr. Bultena to adjourn the meeting. The motion carried 6-0.

NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.

President

Clerk

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