

**Sublette USD #374  
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, August 11, 2014 in the boardroom at the Administrative Office at 7:00 p.m.

Members Present

R. W. Lucas  
Jay Meyer

Martha Rogge  
Dr. Bill Hessman

Joan Menzie  
Mike Bultena

Dave Holloway

Others Present

Rex Bruce, Superintendent; Lynn Myers, Clerk; Connie Myers, Elementary Principal; Monty Marlin, Middle/High School Principal and Aaron Dardis, Activities Director/Asst. Middle/High School Principal.

**Item #1 Call Meeting to Order /Approve Agenda**

The President called the meeting to order at 7:00 p.m.

Mrs. Menzie moved, seconded by Mr. Holloway, to approve the agenda with the following additions: 9.Contract Approval, 10. Ratify the 2013/2014 Negotiated Agreement 11. Approve Classified Salaries and 12. Approve Administrative Salaries. The motion carried 7-0.

**Item #2 Approve Minutes**

Mrs. Rogge moved, seconded by Mr. Lucas, to approve the minutes of the July 9, 2014 regular meeting. The motion carried 7-0.

**Item #3 Approve Bills and Authorize Payment**

Prior to the meeting, Mrs. Menzie, Mr. Holloway and Mr. Bultena reviewed Purchase Orders and supporting documents presented for payment. Mr. Holloway moved, seconded by Mrs. Rogge, to approve the bills as listed on the List of Warrants dated 07/31/14 and authorize payment. The motion carried 7-0.

**Item #4 Approve Transfers**

Dr. Hessman moved, seconded by Mr. Lucas, to approve the following transfer: \$4,661.94 from Supplemental General to Professional Development. The motion carried 7-0.

**PUBLIC FORUM**

Mr. Marlin introduced Aaron Dardis, Activities Director/Assistant Middle/High School Principal to the board.

**Reports**

The Curriculum Committee and SACS do not meet in the summer.

Principals

Mr. Marlin discussed honor roll policy, NHS qualifications, cell phone policy and chromebook repair policy.

Mrs. Myers reported the most changes in certified personnel at the elementary school in forty three years. She also discussed the online lesson plan book, chromebooks for sixth grade and the Lexia reading program.

Activities Director

Mr. Dardis reported on the changes in the High Plains League and that fall sports practices will begin on Monday.

SWPRSC/HPEC

Mr. Meyer reported on the SWPRSC Board meeting. Mr. Bultena reported on the HPEC meeting.

Superintendent:

Mr. Bruce reported on the camera systems in the elementary and middle/high school, the FY 15 Budget, teacher evaluations, and discussed site councils with the board.

**Item #5 Approve Policy Book Updates**

Mrs. Rogge moved, seconded by Mrs. Menzie to approve the board policy book updates recommended by KASB. The motion carried 7-0.

**Item #6 Executive Session – Non-elected Personnel**

Mr. Lucas moved, seconded by Mr. Holloway, to go into executive session to discuss non-elected personnel, in order protect the privacy interest of an identifiable individual(s), to include Mr. Bruce in executive session, and to reconvene to open session in the boardroom at 8:35 p.m. The motion carried 7-0.

The Board reconvened to open session at 8:35 p.m.

**Item #7 Executive Session Negotiations**

Mr. Holloway moved, seconded by Mr. Bultena, to go into executive session to discuss negotiations, to include Mr. Bruce, and to reconvene to open session in the boardroom at 8:50 p.m. The motion carried 7-0.

The Board reconvened to open session at 8:50 p.m.

**Item #8 Resignations**

Mrs. Menzie moved, seconded by Mr. Lucas, to accept the resignations of Teresa Mora, elementary school cook and Valerie Phoenix, daycare worker. The motion carried 7-0.

**Item #9 Contract Approval**

Mrs. Rogge moved, seconded by Mr. Holloway, to approve the contract of Adela Hernandez as elementary school cook. The motion carried 7-0.

**Item #10 Ratify the 2014/2015 Negotiated Agreement**

Mrs. Menzie moved, seconded by Dr. Hessman, to approve the 2014/2015 negotiated agreement as ratified by the district's certified employees. The motion carried 7-0.

**Item #11 Approve Classified Salaries**

Mr. Holloway moved, seconded by Mr. Lucas, to approve the 2014/2015 classified salary schedule as presented. The motion carried 7-0.

**Item #12 Approve Administrative Salaries**

Mr. Lucas moved, seconded by Mr. Bultena, to approve the administrative salaries as presented. The motion carried 7-0.

**Adjournment**

With no other business to come before the Board, Mr. Holloway moved, seconded by Mr. Bultena to adjourn the meeting. The motion carried 7-0.

*NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.*

---

President

Clerk

Visit our web site

<http://www.usd374.org/>