

**Sublette USD #374  
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, June 10, 2013 in the boardroom at the Administrative Office at 7:00 p.m.

Members Present

Joan Menzie

Martha Rogge

Dave Holloway

Jay Meyer

Dr. Bill Hessman

R.W. Lucas

Members Absent

Mike Bultena

Others Present

Rex Bruce, Superintendent; Lynn Myers, Clerk; Connie Myers, Elementary Principal and Cesar Peña; Middle/High School Principal.

**Item #1 Call Meeting to Order /Approve Agenda**

The President called the meeting to order at 7:00 p.m.

Mr. Holloway moved, seconded by Dr. Hessman, to approve the agenda. The motion carried 6-0.

**Item #2 Approve Minutes**

Mr. Meyer moved, seconded by Mrs. Menzie, to approve the minutes of the May 20, 2013 regular meeting and the May 22, 2013 special meeting. The motion carried 6-0.

**Item #3 Approve Bills and Authorize Payment**

Prior to the meeting, Mr. Meyer and Mrs. Menzie reviewed Purchase Orders and supporting documents presented for payment. Mr. Meyer moved, seconded by Mrs. Menzie, to approve the bills as listed on the List of Warrants dated 05/31/13 and authorize payment. The motion carried 6-0.

**Item #4 Approve Transfers**

Mr. Holloway moved, seconded by Mrs. Rogge, to approve the following budget transfers: \$55,297.01 from the general fund to the At Risk fund; \$3,905.15 from the general fund to the 4-Year Old At Risk; \$2,500.41 from the supplemental general fund to the daycare fund; \$9,604.54 from the general fund to the bilingual fund; \$51,875.38 from the general fund to the special education; \$2,863.28 from the supplemental general fund to the professional development fund; \$179.35 from the general fund to the food service fund and \$765.01 from the general fund to the vocational fund. The motion carried 6-0.

**PUBLIC FORUM**

There was no public forum.

## **Reports**

### **Curriculum**

No report, the committees do not meet in June, July and August.

### **Principals**

Mr. Pena reported that the school year had ended fine. He also reviewed the suggested changes to the student handbook.

Mrs. Myers reported that the average daily attendance for the 2012/2013 school year was 94.3%. She also stated that summer school was on Tuesday, Wednesday and Thursday from 9:00 a.m. to 12:00 p.m. Summer school enrollment is averaging 70 students daily and consists of one hour of math, one hour of reading and one hour of enrichment.

### **SWPRSC/HPEC**

Mr. Meyer gave the SWPRSC report. Mr. Lucas gave the HPEC report.

### **Superintendent:**

Mr. Bruce discussed the staffing of the middle/high school snack program. He reported that Mr. Peña was selected as the area six KASSP principal of the year.

He reported on the success of the Bike across Kansas stop in Sublette on Saturday.

### **Item #5 Executive Session – Non-elected Personnel**

Mrs. Rogge moved, seconded by Mr. Holloway, to go into executive session to discuss non-elected personnel, in order to protect the privacy interest of an identifiable individual(s), to include Mr. Bruce in executive session, and to reconvene to open session in the boardroom at 7:55 p.m. The motion carried 6-0.

The Board reconvened to open session at 7:55 p.m.

Mrs. Rogge moved, seconded by Mr. Holloway, to go into executive session to discuss non-elected personnel, in order to protect the privacy interest of an identifiable individual(s), to include Mr. Bruce in executive session, and to reconvene to open session in the boardroom at 8:35 p.m. The motion carried 6-0.

The Board reconvened to open session at 8:35 p.m.

### **Item #6 Consider Chromebook Purchase**

There was a lengthy discussion on the purchase of chromebooks for the middle/high school students. It was the consensus of the board to put the purchase out for bids and act on the bids at the end of year meeting June 25, 2013.

**Item #7 Contract Approval**

a. Classified Personnel

Mrs. Rogge moved, seconded by Dr. Hessman, to approve the contracts for the list of classified personnel for the 2013-2014 school year. The motion carried 6-0.

b. Certified Positions.

Mrs. Rogge moved, seconded by Mr. Meyer, to approve the contracts for the list of certified positions for the 2013-2014 school year. The motion carried 6-0.

c. Supplemental Positions

Mr. Holloway moved, seconded Mr. Meyer, to approve the contracts for the list of supplemental positions for the 2013-2014 year. The motion carried 6-0

d. Summer Positions

Dr. Hessman moved, seconded by Mrs. Menzie, to approve Linda Keeney as a summer custodial worker. The motion carried 6-0.

**Item #8 Wellness Policy**

Dr. Hessman moved, seconded by Mr. Meyer, to approve the wellness policy for the 2013-2014 school year. The motion carried 6-0.

**Item #9 Miscellaneous**

The special year end meeting will be Tuesday June 25, 2013 at 12:00 p.m.

**Adjournment**

With no other business to come before the Board, Mr. Holloway moved, seconded by Mr. Meyer, to adjourn the meeting. The motion carried 6-0.

*NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.*

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President

Clerk

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