

**Sublette USD #374  
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, May 20, 2013 in the boardroom at the Administrative Office at 7:45 p.m.

Members Present

Joan Menzie	Martha Rogge	Dave Holloway
Jay Meyer	Dr. Bill Hessman	Mike Bultena

Members Absent

R.W. Lucas

Others Present

Rex Bruce, Superintendent; Lynn Myers, Clerk; Connie Myers, Elementary Principal; Cesar Peña; Middle/High School Principal and Risa Stevens, Curriculum Director.

Guests

Brent Fowler, Carlotta Patterson, Matt Fox and Justin Moore

**Item #1 Call Meeting to Order /Approve Agenda**

The Vice President called the meeting to order at 7:45 p.m.

Mr. Holloway moved, seconded by Mrs. Menzie, to approve the agenda with the following additions: 7a. Contract Approval and 8a. School Calendar. The motion carried 6-0.

**Item #2 Approve Minutes**

Dr. Hessman moved, seconded by Mr. Holloway, to approve the minutes of the April 8, 2013 meeting. The motion carried 6-0.

**Item #3 Approve Bills and Authorize Payment**

Prior to the meeting, Dr. Hessman and Mrs. Menzie reviewed Purchase Orders and supporting documents presented for payment. Mrs. Menzie moved, seconded by Dr. Hessman, to approve the bills as listed on the List of Warrants dated 04/30/13 and authorize payment. The motion carried 6-0.

**Item #4 Approve Transfers**

Mr. Holloway moved, seconded by Mrs. Rogge, to approve the following budget transfers: \$54,481.23 from the general fund to the At Risk fund; \$3,905.25 from the general fund to the 4-Year Old At Risk; \$2,220.29 from the supplemental general fund to the daycare fund; \$9,554.46 from the general fund to the bilingual fund; \$89,512.75 from the general fund to the special education; \$7,004.46 from the supplemental general fund to the professional development fund and \$961.96 from the general fund to the vocational fund. The motion carried 6-0.

## **PUBLIC FORUM**

There was no public forum.

## **Reports**

### **Curriculum**

Mrs. Stevens informed the board that the Subject Area Committees will change how they meet next year. The Language Arts and Math committees will meet monthly as middle/high school and elementary committees and every other month together. Social Studies will be included with the Language Arts and Science will be included with the Math committees.

### **Principals**

Mrs. Myers reported on the Spring Band and Vocal program and that Field Day was a success. She informed the board that summer school will be May 28, 2013 thru July 3, 2013.

Mr. Pena discussed state assessment scores. He reported on the success of students at State Scholar Bowl, Art awards, Baseball, Track and Music. He reported the middle/high school has received the Healthy Challenge Award.

Mr. Matt Fox and Mr. Justin Moore presented an online curriculum demonstration on language arts.

### **SWPRSC/HPEC**

Mr. Meyer gave the SWPRSC report. Mr. Bruce gave the HPEC report.

### **Superintendent:**

Mr. Bruce discussed the accomplishments of the district this year. He reported on the regulations requiring health insurance for all employees working 30 hours or more a week.

There was discussion on common core curriculum, the wind generator and security for the district.

### **Item # 5 Chromebook Demonstration**

Mr. Brent Fowler gave an introduction to the use of chromebooks. Mrs. Carlotta Patterson informed the board of the uses of Google documents in the classroom. She presented some of the work of her chemistry students.

### **Item #6 Appoint member to the Sublette Recreation Board**

Mrs. Menzie moved, seconded by Mrs. Rogge, to appoint Bob Moore to fill the unexpired term on the Sublette Recreation Board. The motion carried 6-0.

**Item #7 Executive Session – Non-elected Personnel**

Mr. Holloway moved, seconded by Mr. Bultena, to go into executive session to discuss non-elected personnel, in order to protect the privacy interest of an identifiable individual(s), to include Mr. Bruce in executive session, and to reconvene to open session in the boardroom at 10:30 p.m. The motion carried 6-0.

The Board reconvened to open session at 10:30 p.m.

**Item #7a. Contract Approval**

Mrs. Rogge moved, seconded by Mrs. Menzie, to approve the contract of Rachel Lee as 5th grade teacher for the 2013/2014 school year. The motion carried 6-0.

Mr. Holloway moved, seconded by Mr. Bultena, to approve the supplemental contract of Andrea Ardery as head high school girl's basketball coach. The motion carried 6-0.

Mr. Holloway moved, seconded by Dr. Hessman to approve Ken Bell and Megan Orth as half time summer custodians. The motion carried 6-0.

**Item #8 KASB Membership/Legal Assistance Fund**

Mr. Holloway moved, seconded by Mrs. Rogge, to pay the annual KASB membership fee of \$7,270 and the annual Legal Assistance Fund fee of \$1,650 for the 2013/2014 year. The motion carried 6-0.

**Item #8a. School Calendar**

Mrs. Rogge moved, seconded by Mr. Bultena, to approve the amended 2013/2014 school calendar. The motion carried 6-0.

**Item #9 Special End of the Year Meeting**

Mrs. Rogge moved, seconded by Mr. Holloway to have the special end of year meeting at 12:00 p.m. on Tuesday June 25, 2013. The motion carried 6-0.

**Adjournment**

With no other business to come before the Board, Mr. Holloway moved, seconded by Mrs. Menzie to adjourn the meeting. The motion carried 6-0.

*NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.*

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President

Clerk