

**Sublette USD #374
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, May 2, 2016 in the boardroom at the Administrative Office 12:00 p.m.

Members Present

Jay Meyer	Cornelius Froese	Martha Rogge
Mike Bultena	Dave Holloway	

Members Absent

Lee Mason

Others Present

Rex Bruce, Superintendent and Lynn Myers, Clerk

Item #1 Call Meeting to Order /Approve Agenda

The President called the meeting to order at 12:00 p.m.

Mr. Holloway moved, seconded by Mr. Bultena, to approve the agenda. The motion carried 5-0.

Item #2 Approve Minutes

Mrs. Rogge moved, seconded by Mr. Bultena, to approve the minutes of the April 11, 2016 regular meeting. The motion carried 5-0.

Item #3 Approve Bills and Authorize Payment

Prior to the meeting, Mr. Bultena reviewed Purchase Orders and supporting documents presented for payment. Mr. Bultena moved, seconded by Mr. Holloway, to approve the bills as listed on the List of Warrants dated 04/29/16 and authorize payment. The motion carried 5-0.

Item #4 Approve Transfers

Mrs. Rogge moved, seconded by Mr. Bultena, to approve the following transfers: \$351.50 from Supplemental General to Professional Development; \$1,904.10 from Supplemental General to Daycare; \$4,931.64 from General to 4 Year Old At Risk; \$11,488.82 from General to Bilingual; \$54,598.89 from General to At Risk; \$15,453.23 from General to Food Service and \$42,824.82 from General to Special Education. The motion carried 5-0.

PUBLIC FORUM

There was no public forum.

Item #5 KASB Membership/Legal Assistance Fund

Mrs. Rogge moved, seconded by Mr. Holloway, to pay the KASB membership fee of \$7,270 and the legal assistance fund service fee of \$1,650. The motion carried 5-0.

Item #6 Executive Session – Non-Elected Personnel

Mr. Bultena moved, seconded by Mr. Froese, to go into executive session to discuss non-elected personnel, in order to protect the privacy interest of an identifiable individual(s), to include Mr. Bruce in executive session, and to reconvene to open session in the boardroom at 12:25 p.m. The motion carried 5-0.

The Board reconvened to open session at 12:25 p.m.

Item #7 Contract Approval

Mrs. Rogge moved, seconded by Mr. Bultena, to approve the contract of Mrs. Aubrey Roths as fifth grade teacher for the 2016-2017 school year. The motion carried 5-0.

Mrs. Rogge moved, seconded by Mr. Froese, to approve the contract of Ms. Jamie Trigg as Title 1 math teacher for the 2016-2017 school year. The motion carried 5-0.

Mr. Holloway moved, seconded by Mr. Bultena, to approve the list of certified personnel for the 2016-2017 school year. The motion carried 5-0.

Mr. Bultena moved, seconded by Mr. Froese, to approve the list of classified personnel for the 2016-2017 school year. The motion carried 5-0.

Mr. Holloway moved, seconded by Mr. Bultena, to approve the list of supplemental contracts for the 2016-2017 school year. The motion carried 5-0.

Item #8 Resignations

Mrs. Rogge moved, seconded by Mr. Holloway, to accept the resignation and retirement of Mrs. Mary Meyers as sixth grade teacher with thanks for many years of service. The motion carried 5-0.

Mr. Holloway moved, seconded by Mr. Froese, to accept the resignation of Mrs. Carlotta Patterson as middle school science-high school chemistry teacher. The motion carried 5-0.

Item #9 Executive Session – for Discussion Relating to the Acquisition of Real Property

Mr. Bultena moved, seconded by Mrs. Rogge, to go into executive session to discuss acquisition of real property, to include Mr. Bruce and Mr. Myers, and to reconvene to open session in the boardroom at 12:40 p.m. The motion carried 56-0.

The board reconvened to open session at 12:40 p.m.

Item #10 Consider Real Estate Purchase

Mr. Holloway moved, seconded by Mr. Bultena, to approve the real estate purchase of the EMT building on Inman Street for \$25,000. The motion carried 5-0.

Item #11 Miscellaneous

The special year end meeting will be Tuesday June 28, 2016 at 12:00 p.m.

Adjournment

With no other business to come before the Board, Mr. Holloway moved, seconded by Mr. Bultena, to adjourn the meeting. The motion carried 5-0.

NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.

President

Clerk

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