

**Sublette USD #374
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, December 11, 2017 in the boardroom at the Administrative Office at 6:30 p.m.

Members Present

Martha Rogge	Jay Meyer	Dave Holloway
Cornelius Froese	Grant Webber	

Members Absent

Lee Mason	Mike Bultena
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Others Present

Rex Bruce, Superintendent; Andrea Cearley, Clerk; Rachel Lee, Elementary Principal; and Monty Marlin, Middle/High School Principal.

Guests

Rachael Thooft	Victoria Fuller
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Item #1 Call Meeting to Order /Approve Agenda

The President called the meeting to order at 6:35 p.m.

Mr. Holloway moved, seconded by Mr. Froese, to approve the agenda with the addition of Item #8 Resignations. The motion carried 4-0.

Item #2 Approve Minutes

Mr. Holloway moved, seconded by Mr. Meyer, to approve the minutes of the November 13, 2017 regular meeting. The motion carried 4-0.

Item #3 Approve Bills and Authorize Payment

Prior to the meeting, Mr. Meyer, Mr. Froese, Mrs. Rogge and Mr. Holloway reviewed Purchase Orders and supporting documents presented for payment. Mr. Meyer moved, seconded by Mr. Holloway, to approve the bills as listed on the List of Warrants dated 11/30/17 and authorize payment. The motion carried 4-0.

Item #4 Approve Transfers

Mr. Meyer moved, seconded by Mr. Froese, to approve the following transfers: \$56,118.64 from General to At Risk; \$5,221.44 from General to 4-Year-Old At Risk; \$6,352.85 from Supplemental General to Day Care; \$118,385.59 from General to Bilingual; \$10,186.59 from General to Food Service; \$2,521.64 from Supplemental General to Professional Development; \$55.26 from General to Special Education; and \$460.54 from General to Vocational Fund. The motion carried 4-0.

Mr. Webber entered the meeting at 6:47 p.m.

Item #5 2016/2017 Audit Report – Mathew Medill

Ms. Rachael Thooft presented the audit report for the fiscal year ended June 30, 2017. Mr. Holloway moved, seconded by Mr. Froese, to approve the audit report. The motion carried 5-0.

PUBLIC FORUM

There was no public forum.

Reports

Curriculum

There was no curriculum report.

Principals

Mrs. Lee reported on the new elementary playground equipment; the Christmas Store which will be held December 13 for day care through 6th grade students sponsored by the H.S. Choir; Larks in Flight Christmas tour on December 15; the Elementary Christmas program on December 18; and the MS/HS Christmas program on December 19.

Mr. Marlin was not present at the time of reports.

Activities Director

No report.

SWPRSC/HPEC

Mrs. Rogge reported on the SWPRSC Board meeting. Mr. Bultena was not present to report on the HPEC meeting.

Superintendent:

Mr. Bruce reported on the Virtual class student enrollment for next semester. He introduced Victoria Fuller, USD 374 Food Service Director. She announced to the Board that she had applied for and received a 2017 Food Service Equipment Assistance grant for new stoves, ovens and mixers for both the Elementary and MS/HS buildings.

Item #6 Approve Sublette Public Schools Foundation Requests

Mr. Webber moved, seconded by Mr. Meyer, to approve the Sublette Public Schools Foundation requests for funds to be collected or donated for the elementary playground, Vo-Ag equipment and the weekend food backpack program. The motion carried 5-0.

Item #7 KASB Convention Report

Mr. Bruce and Mr. Froese reported on the meetings they attended at the annual convention.

Item #8 Resignations

Mr. Meyer moved, seconded by Mr. Webber, to accept the resignations of Michelle Escarcega as elementary school secretary effective at the end of the 2017-2018 school year and Kathy Childress as elementary school cook effective December 20, 2017. The motion carried 5-0.

Adjournment

With no other business to come before the Board, Mr. Holloway moved, seconded by Mr. Meyer, to adjourn the meeting. The motion carried 5-0.

NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.

President

Clerk

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