

**Sublette USD #374
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, January 14, 2019 in the boardroom at the Administrative Office at 6:30 p.m.

Members Present

Mike Bultena	Jay Meyer	Cornelius Froese	Lee Mason
Dave Holloway	Grant Webber		

Members Absent

Martha Rogge

Others Present

Rex Bruce, Superintendent; Andrea Cearley, Clerk; Rachel Lee, Elementary Principal and Sonya Pena, Curriculum Director.

Guests

Kit Griffin

Item #1 Call Meeting to Order /Approve Agenda

The Vice-President called the meeting to order at 6:30 p.m.

Mr. Holloway moved, seconded by Mr. Mason, to approve the agenda. The motion carried 5-0.

Item #2 Approve Minutes

Mr. Meyer moved, seconded by Mr. Holloway, to approve the minutes of the December 10, 2018 regular meeting. The motion carried 5-0.

Item #3 Approve Bills and Authorize Payment

Prior to the meeting, Mr. Bultena, Mr. Holloway, Mr. Meyer, Mr. Mason and Mr. Froese reviewed Purchase Orders and supporting documents presented for payment. Mr. Holloway moved, seconded by Mr. Froese, to approve the bills as listed on the List of Warrants dated 12/31/18 and authorize payment. The motion carried 5-0.

Item #4 Approve Transfers

Mr. Meyer moved, seconded by Mr. Mason, to approve the following transfers: \$56,701.37 from General to At Risk; \$4,667.81 from General to 4-Year-Old At Risk; \$6,915.14 from Supplemental General to Daycare; \$14,267.28 from General to Bilingual; \$1,076.88 from General to Professional Development; \$109,122.27 from General to Special Education; and \$1,064.37 from General to Vocational Fund. The motion carried 5-0.

PUBLIC FORUM

There was no public forum.

Reports

Curriculum

Mrs. Pena reported that she would be headed to the state curriculum meeting this week. A LINK Grant representative will be in the district this Thursday and Friday. Materials have been purchased for the middle school intervention program. Mrs. Pena and some of the teachers have been reviewing math resources to see what program will be the most effective for us.

Principals

Mr. Marlin was absent. In his absence, Mrs. Kit Griffin gave a report on the children books which her Human Growth and Development class wrote using StoryJumper.com for pictures and assistance in writing. The class went to the grade school and read their books to some of the students. The books will also be available in the elementary library. Mrs. Griffin also updated the board on the house designed by a couple of her graphic design students and built by Premier Homes in Garden City. She showed a power point with updated pictures of the inside and outside of the house. The class was excited to learn the house was sold before it was even completed.

Mrs. Lee reported that January 29th at 2 p.m. will be a ribbon cutting ceremony for the new elementary playground; the weekend backpack program is going well; teachers and staff started a new Christmas donation program this year; 2nd grade student Matthew Giesbrecht was back in school today following his medical treatments; and she discussed the book "Help for Billy" and the steps they are implementing in the elementary school which promote the awareness of trauma in the classroom.

Activities Director

There was no Activities Director report this month. Mr. Carter was attending the league basketball tournament.

SWPRSC/HPEC

There was no SWPRSC Board meeting report as Mrs. Rogge was absent. Mr. Bultena was absent for the December HPEC meeting.

Superintendent:

Mr. Bruce reported that he helped teach an Aquaponics class at the middle school. He passed out copies of the superintendent evaluations to the board members to complete and review at next month's meeting.

Item #5 Supplemental General Fund Mill Levy Resolution

Mr. Meyer moved, seconded by Mr. Holloway, to adopt the Supplemental General Fund Mill Levy Resolution. The motion carried 5-0.

Item #6 Executive Session – Non-Elected Personnel

Mr. Holloway moved, seconded by Mr. Mason, to go into executive session to discuss an individual employee's performance and a potential employee pursuant to the non-elected personnel exception under KOMA, to include Mr. Bruce in executive session, and to reconvene to open session in the board room at 7:25 p.m. The motion carried 5-0.

Mr. Webber entered executive session at 7:20 p.m.

The Board reconvened to open session at 7:25 p.m.

Mr. Bultena moved, seconded by Mr. Meyer, to go into executive session to discuss an individual employee's performance and a potential employee pursuant to the non-elected personnel exception under KOMA, to include Mr. Bruce in executive session, and to reconvene to open session in the board room at 7:35 p.m. The motion carried 6-0.

The Board reconvened to open session at 7:35 p.m.

Item #7 Resignations

Mr. Meyer moved, seconded by Mr. Holloway, to accept the resignations of Gracie Lozano and Tia Pounds as elementary school cooks. The motion carried 6-0.

Item #8 Contract Approval

Mr. Mason moved, seconded by Mr. Webber, to approve the contracts of Christi Wilson as elementary school cook and Nadia Tapia as elementary school dishwasher. The motion carried 6-0.

Mr. Meyer moved, seconded by Mr. Froese, to approve the supplemental contracts of Ashley Hawkins and Andrea Crawford as Middle School Cheer Sponsors. The motion carried 6-0.

Adjournment

With no other business to come before the Board, Mr. Holloway moved, seconded by Mr. Meyer, to adjourn the meeting. The motion carried 6-0.

NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.