

**Sublette USD #374  
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, April 16, 2012 in the boardroom at the Administrative Office at 7:00 p.m.

Members Present

R. W. Lucas	Jay Meyer	Mike Bultena	Martha Rogge
Dave Holloway	Dr. Bill Hessman	Joan Menzie (entered meeting 7:13 p.m.)	

Others Present

Rex Bruce, Superintendent and Lynn Myers, Clerk.

**Item #1 Call Meeting to Order /Approve Agenda**

The President called the meeting to order at 7:00 p.m.

Mr. Holloway moved, seconded by Dr. Hessman, to approve the agenda. The motion carried 6-0.

**Item #2 Approve Minutes**

Mr. Meyer moved, seconded by Mr. Bultena, to approve the minutes of the March 5, 2012 regular meeting. The motion carried 6-0.

**Item #3 Approve Bills and Authorize Payment**

Prior to the meeting, Mr. Lucas and Mrs. Rogge reviewed Purchase Orders and supporting documents presented for payment. Mrs. Rogge moved, seconded by Dr. Hessman, to approve the bills as listed on the List of Warrants dated 03/31/12 and authorize payment. The motion carried 6-0.

**Item #4 Approve Transfers**

Mr. Holloway moved, seconded by Mr. Meyer, to approve the following budget transfers: \$20,070.00 from supplemental general to Food Service; \$55,289.31 from general fund to At Risk; \$3,859.98 from general fund to 4-Year Old At Risk; \$2,231.02 from supplemental general fund to Daycare; \$51.59 from supplemental general fund to Professional Development and \$11,623.29 from general fund to Bilingual. The motion carried 6-0.

**PUBLIC FORUM**

There was no public forum.

**Reports**

Curriculum

No report; Mrs. Stevens is at the PLC Conference.

Principals

No reports; Mr. Pena and Mrs. Myers are at the PLC Conference.

SWPRSC/HPEC

Mr. Meyer reported on the SWPRSC Board meeting. Mr. Lucas reported on the HPEC meeting.

Superintendent:

Mr. Bruce reported that the ACT test would be used as another tool to assess juniors and seniors next year. He also discussed the drama performed by Mrs. Thomas' class on Saturday night and gave an update on the wind generator.

**Item #5 Select Board Members to Present Diplomas**

It was the consensus of the board that Mrs. Menzie and Mr. Lucas will present 8<sup>th</sup> Grade diplomas and Mr. Meyer and Mrs. Rogge will present High School diplomas.

**Item #6 Consider Summer Food Program**

Mrs. Menzie moved, seconded by Mr. Meyer, to have the summer food program serve only lunch. The motion carried 7-0.

**Item #7 Executive Session Non-Elected Personnel**

Dr. Hessman moved, seconded by Mrs. Menzie, to go into executive session to discuss non-elected personnel, in order to protect the privacy interest of an identifiable individual(s), to include Mr. Bruce in executive session, and to reconvene to open session in the boardroom at 8:00 p.m. The motion carried 7-0.

The Board reconvened to open session at 8:00 p.m.

Mr. Meyer moved, seconded by Mr. Holloway, to amend the agenda to add item #7a Executive Session Student Matter. The motion carried 7-0.

**Item #7a Executive Session Student Matter**

Mr. Meyer moved, seconded by Mrs. Menzie, to go into executive session to discuss a student matter, in order to protect the privacy interest of an identifiable student(s), to include Mr. Bruce in executive session, and to reconvene to open session in the boardroom at 8:05 p.m. The motion carried 7-0.

The Board reconvened to open session at 8:05 p.m.

**Item #8 Contract Approval**

Mrs. Rogge moved, seconded by Dr. Hessman, to approve the contracts for Victoria Rea as elementary vocal music teacher and Zach Wimmer as high school social studies teacher for the 2012/2013 school year. The motion carried 7-0.

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Mrs. Rogge moved, seconded by Mr. Meyer, to approve the supplemental contract for Victoria Rea as elementary school Larks in Flight sponsor. The motion carried 7-0.

**Item #9 Summer Employee Contracts**

Mr. Holloway moved, seconded by Mr. Meyer, to approve Leroy Loewen and Tyler Bruce as summer grounds workers. The motion carried 7-0.

**Item #9 Resignations**

Mrs. Rogge moved, seconded by Mr. Meyer, to accept the resignation of Deanna Myers as the Title I reading teacher, with thanks for her many years of service to the district, effective the end of the school year. The motion carried 7-0.

**Adjournment**

With no other business to come before the Board, Mr. Holloway moved, seconded by Mr. Meyer to adjourn the meeting. The motion carried 7-0.

*NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.*

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*President*

*Clerk*