

**Sublette USD #374  
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, September 14, 2009 in the boardroom at the Administrative Office at 7:00 p.m.

Members Present

R.W. Lucas  
Russ Branden

Jeremy Patterson  
Dave Holloway

Dr. Bill Hessman  
Joan Menzie

Jay Meyer

Others Present

Rex Bruce, Superintendent; Lynn Myers, Clerk; Cesar Pena, Middle/High School principal; Connie Myers, Elementary School principal; Risa Stevens, Curriculum Director and Paula Leverett, Administrative Secretary.

**Item #1 Call Meeting to Order /Approve Agenda**

The President called the meeting to order at 7:00 p.m.

Mrs. Menzie moved, seconded by Mr. Patterson, to approve the agenda. The motion carried 7-0.

**Item #2 Approve Minutes**

Mr. Meyer moved, seconded by Mr. Holloway to approve the minutes of the August 10, 2009 budget hearing and the August 10, 2009 regular meeting. The motion carried 7-0.

**Item #3 Approve Bills and Authorize Payment**

Prior to the meeting, Mr. Branden and Mr. Meyer reviewed Purchase Orders and supporting documents presented for payment. Mr. Branden moved, seconded by Mr. Meyer, to approve the bills as listed on the List of Warrants dated 08/31/09 and authorize payment. The motion carried 7-0.

**Item #4 Approve Transfers**

Mr. Patterson moved, seconded by Mrs. Menzie, to approve the following budget transfers: \$5,323.94 from supplemental general fund to Daycare, \$3,924.23 from general fund to Bilingual and \$498.93 from supplemental general fund to Summer Food Service. The motion carried 7-0.

**PUBLIC FORUM**

There was no public forum.

**Item #5 Reports**

Curriculum

Mrs. Risa Stevens shared written reports and results of from the Kansas State Board of Education on USD 374

Sublette making AYP in all subject areas for the 2008/2009 school year.

### Principals

Mr. Pena reported that the students who received low scores on the formative assessment indicators were receiving extra help this semester. He also reported that the high school staff is setting goals and observing each other's teaching styles to improve student learning.

Mrs. Myers reported they started the year by reading the book "212 Degrees". The point of the book was water is hot at 211 degrees; however it boils at 212 degrees. Teachers should try to implement this strategy in their instruction.

She also reported that the PAT program had twelve families participating this year.

### SWPRSC/HPEC

Mr. Meyer gave the SWPRSC report and Mr. Lucas gave the HPEC report.

### Superintendent:

Mr. Bruce reported that when fog is heavy buses will run two hours late. He also reported that the grade school Band Program is short of instruments. It was the consensus of the Board to purchase additional instruments.

Mr. Bruce discussed security at the Middle/High School and Grade School. He will bring the Board the cost estimates for addressing this issue to the October meeting. He also discussed the security of the weight room at the High School.

### **Item #5 Review School Safety and Security Act**

There was considerable discussion on the High School Student Handbook.

### **Item #6 Miscellaneous**

- a. Region 10 Meeting – Oct. 6 @ Ulysses - Mr. Lucas and Mr. Branden will attend.
- b. KASB Convention – Dec. 4-6 @ Overland Park – Mr. Lucas, Mr. Branden, and Mr. Meyer will attend.
- c. Appoint delegate for KASB. Mr. Patterson moved, seconded by Mrs. Menzie to appoint Mr. Branden as the delegate. Motion carried 7-0. Mr. Patterson moved, seconded by Mrs. Menzie to appoint the rest of the Board as alternate delegates. Motion carried 7-0.

### **Item #7 Contract Approval**

Mr. Branden moved, seconded by Mr. Meyer to approve the contract of Mrs. Deanna Myers as Title I Reading teacher. Motion carried 7-0.

Board Minutes  
Page 3  
September 14, 2009

**Adjournment**

With no other business to come before the Board, Mr. Patterson moved, seconded by Mrs. Menzie to adjourn the meeting. The motion carried 7-0.

*NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.*

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*President*

*Clerk*