

## Curriculum Coordinating Committee Meeting Minutes

**SAC:CCC**

**Date: 11/18/09**

**Members Present:** Becky Brungardt, Terry Phoenix, Ellen Marlin, Gwen Simmons, Tammy Thomas, Mary Meyers, Cesar Pena, Sally Bruce, Andy Short, Connie Myers, Risa Leonard Stevens

**Members not Present:** Matt Ziegler, Deanna Myers, Andy Short, Bernie Leverett, Rex Bruce

The meeting was called to order by Coordinator Risa Leonard Stevens with the reading of the minutes of the October meeting.

Mr. Pena reported that things were calm and quiet at the High School. He gave a brief synopsis of the grant meeting that he, Mr. Bruce and Mrs. Myers attended at the SWPRSC. This grant is in conjunction with Mid America Bible College in Olathe, KS. This grant is projected to provide USD 374 with extra funds which will be distributed in adherence to the grant.

Mrs. Myers echoed Mr. Pena's overview, adding that the meeting was informative, as it continues to be in the planning stages. Mrs. Myers also shared with the committee that the elementary staff has been working diligently to provide multiple interventions and strategies to struggling learners. She expressed their desire to strengthen skills in reading and math. Working to prepare these learners has meant many hours of collaboration and scheduling to bring them every resource that Sublette Elementary has to offer. Teachers must know their students strengths and weaknesses in order to target the areas that need the most support. She also added that not only was staff addressing the needs of low achievers but also those students who need extended opportunities beyond their current grade level.

Mrs. Bruce discussed the courses required for Board of Regents and Sublette High School graduates. She reported that students no longer need a computers course at the high school level to graduate. With that being said, there was much discussion about USD 374 requirements and the states requirements for graduation. Mrs. Bruce and Mr. Pena will look at the course handbook and determine what prerequisites need to exist in the various content areas. They will present course lists and any recommendations for prerequisites to the various subject area committees for review and approval. Mrs. Bruce will also research the 8<sup>th</sup> Grade Exit Test to find out more about the requirements, outcomes and results. This information will be forwarded to staff members associated with this assessment.

After some review of the Curriculum Coordinating Committee By-Laws, Risa recommended that a committee be formed to evaluate its current application. A membership of Mr. Pena, Mrs. Bruce, Mrs. C. Myers, Mrs. Thomas, Mr. Ziegler and Risa would review the By-Laws and bring any recommendations for change back to the CCC. It was also suggested that Mr. Bruce be invited to be involved with the structuring of the document.

Meeting adjourned 4:45 p.m.

Respectfully submitted,  
Risa Leonard Stevens