

**Sublette USD #374  
Official Minutes**

The Sublette Unified School District No. 374 Board of Education met in regular session on Monday, September 12, 2011 in the boardroom at the Administrative Office at 7:00 p.m.

Members Present

R. W. Lucas  
Jay Meyer

Dr. Bill Hessman  
Dave Holloway

Joan Menzie  
Russ Branden

Members Absent

Martha Rogge

Others Present

Rex Bruce, Superintendent; Lynn Myers, Clerk; Cesar Pena, Middle/High School Principal; Connie Myers, Elementary Principal and Risa Stevens, Curriculum Director.

Guests

Marla Webb and Monty Marlin

**Item #1 Call Meeting to Order /Approve Agenda**

The President called the meeting to order at 7:00 p.m.

Mr. Holloway moved, seconded by Mr. Meyer, to approve the agenda. The motion carried 6-0.

**Item #2 Approve Minutes**

Mrs. Menzie moved, seconded by Mr. Holloway, to approve the minutes of the August 8, 2011 regular meeting and the August 8, 2011 budget hearing. The motion carried 6-0.

**Item #3 Approve Bills and Authorize Payment**

Prior to the meeting, Mr. Branden and Mrs. Menzie reviewed Purchase Orders and supporting documents presented for payment. Mr. Branden moved, seconded by Mrs. Menzie, to approve the bills as listed on the List of Warrants dated 08/31/11 and authorize payment. The motion carried 6-0.

**Item #4 Approve Transfers**

Mr. Meyer moved, seconded by Dr. Hessman, to approve the following budget transfers: \$1,039.06 from supplemental general fund to Daycare; \$2,937.12 from supplemental general fund to Professional Development and \$369.96 from general fund to Bilingual. The motion carried 6-0.

**PUBLIC FORUM**

There was no public forum.

## **Reports**

### **Save for America**

Marla Webb of Centera Bank presented the School Savings Deposit Program Agreement. Mrs. Menzie moved, seconded by Mr. Holloway, to accept the agreement for 2011/2012 school year. The motion carried 6-0.

### **Curriculum**

Mrs. Stevens reported that the Math SAC, the Science SAC and the Business Technology SAC had met. She stated the Business Technology SAC is considering incorporating the EverFi financial education program into the high school curriculum.

### **Principals**

Mr. Pena gave the middle school/high school report. He reported that the middle/high school had made AYP.

Mrs. Myers reported on the elementary school enrollment, the Sublette Best afterschool program and that the food service department had received a grant that will pay for the afterschool snacks. She also reported the elementary school had made AYP.

### **SWPRSC/HPEC**

Mr. Meyer reported on the SWPRSC Board meeting. Mr. Lucas reported on the HPEC meeting.

### **Superintendent:**

Mr. Bruce introduced Monty Marlin, Athletic Director; who reported on High Plains League activity.

Mr. Bruce reported that the Kansas School Garden Curriculum, K-12 Educators (Kansas Green Schools) will be holding a conference at the middle/high school on October 26 and 27, 2011. He also reported on projected enrollment, the elementary heating and cooling project and the elementary window project.

## **Item #5 Executive Session – Non-elected Personnel**

Mrs. Holloway moved, seconded by Mr. Meyer, to go into executive session to discuss non-elected personnel, in order protect the privacy interest of an identifiable individual(s), to include Mr. Bruce in executive session, and to reconvene to open session in the boardroom at 8:55 p.m. The motion carried 6-0.

The Board reconvened to open session at 8:55 p.m.

## **Item #6 Contract Approval**

Mrs. Menzie moved, seconded by Mr. Meyer, to approve the supplemental contract for Joanna Grant as the dance team sponsor. The motion carried 6-0.

**Item #7 Goal Setting**

It was the consensus of the board to have a special goal setting meeting on Monday, September 19, 2011 at 7:00 p.m.

**Item # 8 Miscellaneous**

The KASB Fall Education Summit scheduled for October 5, 2011 at Dodge City and the KASB Convention to be held December 2-4, 2011 at Overland Park, were discussed. It was the consensus of the board that Mr. Branden be appointed the KASB Delegate.

**Adjournment**

With no other business to come before the Board, Mr. Holloway moved, seconded by Dr. Hessman to adjourn the meeting. The motion carried 6-0.

*NOTE: These minutes are not considered official until approved by the Board at its next regular meeting.*

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*President*

*Clerk*